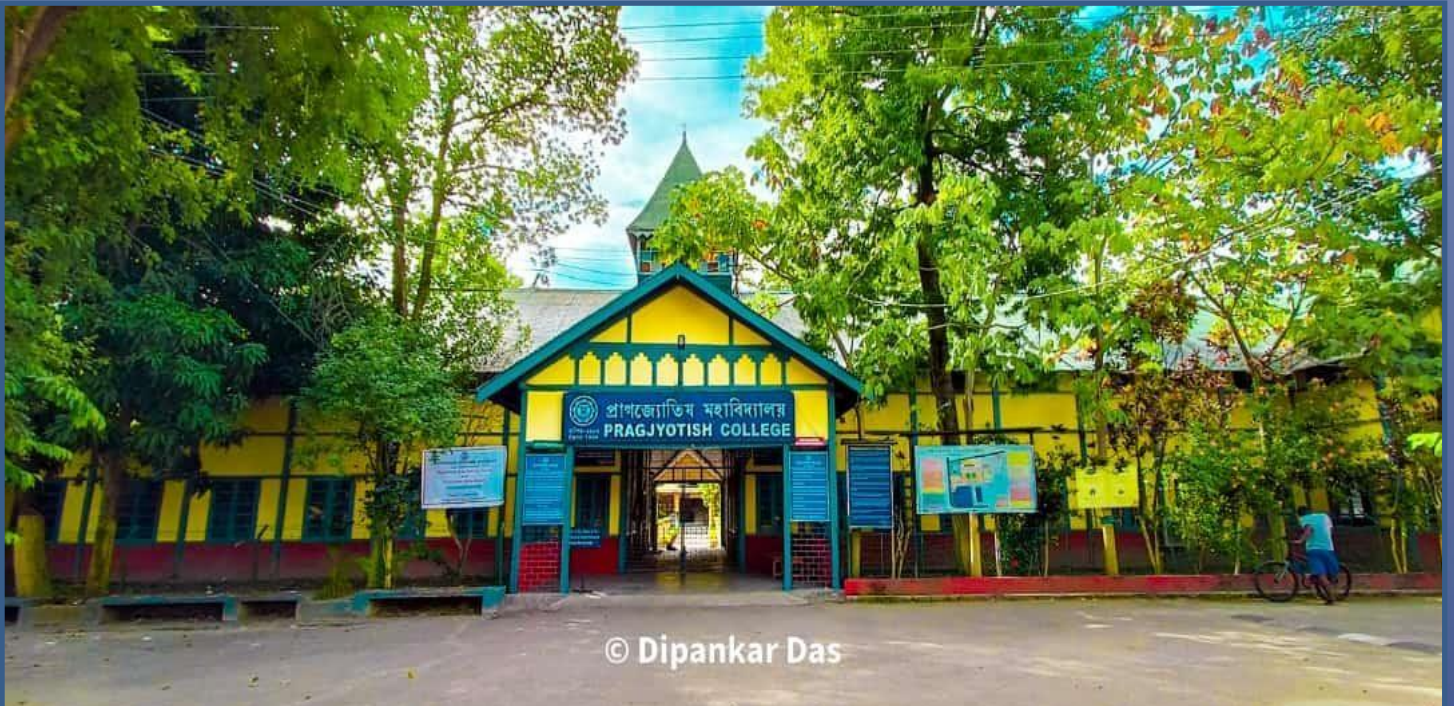


PRAGJYOTISH COLLEGE



STUDENTS FEEDBACK ACTION TAKEN REPORT 2021-22

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METHOD OF ANALYSIS

Pragjyotish College, IQAC has analyzed the feedback received from the students for the session 2021-22 using the following scale of rating and score-

Scale of Rating (drop down menu):

9	8	7	6	5	4	3	2	1
Extremely Good	Very Good	Good	Moderately Good	Moderate	Somehow Tolerable	Poor	Very Poor	Extremely Poor

Calculation of Score (%):

$$\text{Score (\%)} = \frac{\text{Response Mark Obtained}}{90} \times 100$$

$$\text{Response Mark Obtained} = \frac{\Sigma (\text{Scale of Rating} \times 10)}{\text{Number of Response}}$$

Based on the Student's feedback analysis report, IQAC, Pragjyotish College had a meeting with its committee member on 1st April, 2022 to discuss on the feedback scores obtained for each feedback category, the suggestions put forward by students and actions to be taken by the Institute.

MINUTES OF THE MEETING

Excerpt from the minutes of the meeting are as follows -

1. Teacher's feedback report to be distributed individually to the teachers for discussion on further improvement on the teaching learning process.
2. Orientation program to be conducted for the Non-teaching staff of the College to create a student friendly atmosphere.
3. To discuss with the staff-in-charge of washrooms and common rooms for maintenance, cleanliness and hygiene.
4. Infrastructure development to be expanded to meet the academic requirements of various departments and maintenance of the infrastructure to be streamlined.
5. Canteen Monitoring Committee to be requested to monitor the overall functioning of the college canteen.
6. Additional Add-on courses (Skill-based) to be introduced from the upcoming academic session (2022-2023).

FEEDBACK ON CURRICULUM

The summary chart of the student feedback on curriculum including the syllabus and the teaching-learning process is as follows:

FEEDBACK ON CURRICULUM	SCORE (%)
5.1. Examination and assessment system by the University	72.3
5.2. Examination and assessment system in the College	82
5.3. Relevance and adequateness of curriculum to real life situations/ social utility	77.3
5.4. Relevance and adequateness of curriculum in the context of future higher education prospects	79.5
5.5. Relevance and adequateness of curriculum in the context of competitive examination	78.5
5.6. Relevance and adequateness of curriculum in the context of job market	76.3
5.7. Your overall comment on the standard of the curriculum you are currently studying	80.4

ACTION TAKEN

The syllabus as well as assessment system are designed by the parent University itself. Several measures has been taken by the Institute to improve the examination, assessment, increase of practical approach of the curriculum, career counselling, etc. Some of the measures are as follows-

- For making the curriculum more practical-oriented, introduction of new skill based Add-on courses to be done from the next academic year.
- For academic improvement, the feedbacks on teachers were handled by the Principal to each teacher individually. Faculties were encouraged to discuss the question papers and answer scripts of Sessional Examinations/ Class test and assignments thoroughly discussed with students along with incorporation of other improvements to necessary for the teaching-learning process.
- Students are encouraged to appear to competitive exams via orientation programs.
- For improving the teaching learning environment of the institute, a workshop on “Implementation of College Perspective Plan” was organized by IQAC on 5th July, 2022.
- For increasing the opportunities in higher education and career prospects, the IQAC along with Students’ Career Counselling Cell, Pragjyotish College

has organized the workshop on “Career Counselling” on 2nd June, 2022.

- Purchase of sophisticated laboratory equipment and chemicals for laboratory use was done when and wherever need aroused.
- Involvement of students through various curriculum-based activities by different departments as an initiative of participative learning.

OTHER FEEDBACK CATEGORIES

FEEDBACK CATEGORY	ACTION TAKEN
Library, Wifi and other resources	<ul style="list-style-type: none"> • College library has internet to facilitate the students for exploration e-resources. Library orientation programme focussed on increasing awareness among the students for exploration of e-resources available in the library. • To enhance the research environment, the institute has purchased the annual subscription of N-List through college library portal. • In the academic session 2021-22, college library has introduced 296 numbers of books. • To motivate the students as well as staff of the college for library usage, “Best Library User Award 2022” was given to both faculty and students.
Infrastructure	<ul style="list-style-type: none"> • Expedition of construction of 2nd Floor of Rashtriya Uchchattar Shiksha Abhiyan (RUSA) building to expand the infrastructure of the college campus. • Construction work of 2nd Floor of New Arts building to increase the number of classrooms was accelerated. • Purchase of new good quality desk bench. • Construction work of 3rd floor of College Girls’ Hostel was accelerated.
Office	<ul style="list-style-type: none"> • In order to increase the student-friendly environment of the college, IQAC in collaboration with the Brahmakumaris, organised a Meditation Program on Self-Realisation on 26th August 2022 for teaching and non-teaching staff of the college. On 27th August 2022, IQAC in collaboration with the Brahmakumaris also organized a “Meditation Program on God-Realisation” for teaching and non-

	teaching staff of the college.
Restroom	<ul style="list-style-type: none"> To maintain the hygiene and cleanliness of the college campus, duty allocation was to be strictly followed by the staff-in-charge (non-sanctioned) of cleanliness and maintenance.
Canteen	<ul style="list-style-type: none"> The meeting of the Canteen committee held on 29th October 2022 resolved to renew the canteen contract with the owner, asked the College Canteen Owner to maintain hygiene in the canteen and to make food items available till late afternoon. The members of the Canteen committee resolved to ask the owner to make the entire food items available till late afternoon.
Sports	<ul style="list-style-type: none"> Purchase of sports equipment such as Basketball was done to cater the need of sports enthusiasts.

Annexure I

Resolution 7(C) from the Governing Body meeting



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Governing Body Meeting held on 12-08-2021

Venue: Conference Hall

Resolution No 7(C):

I. After going through the analysis report of the student's feedback by the IQAC, the GB has resolved to carryout all the suggestions given by students in their feedback report and authorizes the Principal to do the needful at the earliest in consultation with IQAC and concern bodies.

Sd/-
President
Governing Body

Dr Manoj Kumar Mahanta
Principal

Pragjyotish College Principal
Pragjyotish College
Guwahati-781009

Annexure II

Resolution 7(D) from the Governing Body meeting



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Governing Body Meeting held on 12-08-2022

Venue: Conference Hall


Resolution No 7(D):

The GB has resolved to introduce various Add-on Courses in different departments to generate interest amongst the student to have practical learning of their curriculum and to improve the level of teaching learning process. The GB also has decided to introduce such add-on courses which will generate the employability of the students after completing these courses.

The GB also approves the application given by the HOD, English Department to grant permission to open In-house Certificate Course in Spoken English in their Department.

Sd/-

President
Governing Body of Pragjyotish College


Dr Manoj Kumar Mahanta
Principal
Pragjyotish College

Principal
Pragjyotish College
Guwahati-781009