YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   **PRAGJYOTISH COLLEGE**

- Name of the Head of the institution   **DR. MANOJ KUMAR MAHANTA**

- Designation   **Principal**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **+919864980654**

- Mobile no   **9435311498**

- Registered e-mail   **coordinatoriqac@pragjyotishcollege.ac.in**

- Alternate e-mail   **namitadas@pragjyotishcollege.ac.in**

- Address   **J.P. Agarwala Road, Santipur**

- City/Town   **Guwahati**

- State/UT   **Assam**

- Pin Code   **781009**

2.Institutional status

- Affiliated /Constituent   **Affiliated**

- Type of Institution   **Co-education**

- Location   **Urban**

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Gauhati University**

- Name of the IQAC Coordinator   **Dr. Namita Das**

- Phone No.   **9435306773**

- Alternate phone No.   **9101931327**

- Mobile   **9101931327**

- IQAC e-mail address   **coordinatoriqac@pragjyotishcollege.ac.in**

- Alternate Email address   **namitadas@pragjyotishcollege.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://webbackend.pragjyotishcollege.ac.in/src/uploads/IQAC_AQAR/AQAR%202021-22_f7cBeen4TZ.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://webbackend.pragjyotishcollege.ac.in/src/uploads/COLLEGE_DOWNLOADS/PC-ACADEMIC-CALENDAR-2022-2__LhJAxmEn3Z.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**73**	**2004**	**08/01/2004**	**07/01/2009**
Cycle 2	**B**	**2.61**	**2011**	**08/01/2011**	**07/01/2016**
Cycle 3	**B**	**2.44**	**2021**	**08/02/2021**	**14/02/2026**

6.Date of Establishment of IQAC   **06/04/2002**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	ICHR's Research Project Grant	Indian Council of Historical Research	From 10.12.2021 to 10.12.2023	325000
Faculty	Teachers Associateship for Research Excellence (TARE)	Science and Engineering Research Board	From 06.12.2021 to 06.12.2024	825000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   57

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Submission of AQAR (2021-22)

Organizing NAAC National Conference.

Participation in NIRF rankings.

Conduct of institutional Academic and Administrative Audit (AAA).

Introduced 29 numbers of Add on /Certificate course

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Initiation of ERP in various domains.	1. ERP is fully implemented
2. Introductions of course file for courses of various programs.	2. Course file for various courses are maintained by respective faculty m embers.
3. To hold a National Conference by January 2023.	3. The conference has been organized successfully
4. In-house bodies to be reconstituted.	4. In house bodies are re-constituted.
5. To participate in NIRF 2023.	5. The college has participated in the NIRF 2023.
6. To introduce at least 25 Add-on courses by various departments for academic up liftmen.	6. 28 Add on Courses were introduced.
7. To adopt five villages under Unnat Bharat Abhiyan.	7. Official process for 5 villages under Unnat Bharat Abhiyan initiated.
8. AQAR 2022-23 to be uploaded.	8. AQAR is currently being uploaded.
9. To hold workshop on Research Methodology /Skill Development/IPR by all departments	9. 16 nos of workshop are organised on relevant topics.
10. Students' representation in the remaining unrepresented Bodies/committees.	10. Students members are included in IQAC and other bodies.
11. Lifetime user account for each and every student in the ERP portal with proper username and password.	11. ERP user accounts are being created.
12. A computer centre with	12. A dedicated e corner in

dedicated time slots for students.	introduced in the library.
13. Provision of state-of-the-art high-speed internet connectivity for simultaneous use by a large number of students.	13. High Speed Internet connectivity from jio fiber.
14. Promotion of "Earn while Learn" program.	14. Various exhibition cum sale were conducted
15. More flexibility in choosing disciplines and courses.	15. More flexibility is guaranteed as per NEP 2020 through Samarth.
16. Incorporating more suggestions provided in the feedbacks.	16. Actions were taken based on feedback.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	22/12/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Name	Date of meeting(s)
Governing Body	22/12/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	27/02/2023

15.Multidisciplinary / interdisciplinary

Pragjyotish College is a multi-disciplinary Higher Education Institution with UG and PG programs across five disciplines (a total of 30 departments) namely-

Humanities which includes Anthropology, Assamese, Bengali, Economics, Education, English, Geography, Hindi, History, Mathematics, Philosophy, Political Science, Sanskrit and Statistics;

Science discipline which includes Anthropology, Botany, Chemistry, Computer Science, Economics, Geology, Geography, Mathematics, Physics, Statistics and Zoology;

Commerce discipline includes Accountancy, E-Commerce, Finance & Management; Management discipline includes Business Administration & Tourism Management (which runs the BBA & MTM program respectively); Information Technology (IT) includes Computer Science department (which runs the BCA program).

 The CBCS course curriculum adopted by the parent university is followed, which is multidisciplinary in nature, as it allows students to pursue any subject of any stream according to their choice.

The departments which run PG Programs are

1Assamese 2. Economics 3. Education 4. Geography 5. Geology 6. Tourism Management 7. Zoology

Other Multidisciplinary/ Interdisciplinary Initiatives:

The college has been publishing a multidisciplinary peer-reviewed journal since2016.

Interdisciplinary projects are undertaken by the faculty members of various disciplines.

MoU's has been signed with various organizations and interdisciplinary & multidisciplinary activities are undertaken accordingly.

 Interdisciplinary initiatives are encouraged by the institution through holding of inter-departmental talks, organizing webinars etc.

 In house faculty exchange programs are undertaken for lecture delivery as well as for other academic needs.

16.Academic bank of credits (ABC):

With the implementation of National Educational Policy 2020, the concept of academic bank of credit has been introduced in the academic system. As per the requirement students of the first semester of UG programmes are having ABC. Further, with a view to familiarize the faculties with this new system, a seminar (with

external resource person) on ABC and few salient features of NEP 2020 was organized under the initiatives of IQAC .

17.Skill development:

Skill Development Programs are conducted round the year for the benefits of the students. These programmes are conducted under the initiative of various cells and committees like Skill Development Cell, NSS, Career Guidance Cell, Language Lab, Health Care Promotion and Maintenance Committee, Entrepreneurship Development Cell as well as by the concerned departments.

Following are the programmes held during the year for skill development of students:

- Observation of International Yoga Day for holistic development.
- Workshop on Design , Thinking and Entrepreneurship was held on 22.09.2022
- Workshop on "How to face Interview?" was held on 5.11.2022
- Workshop on "Employability Skill Development" was held on 24.02.2023
- The departments of Fine Arts and Performing Arts conduct one year Diploma Programs which are of add-on nature.
- Workshop on Guidance for Competitive Examination by various departments & career counseling cell.
- Workshop on Language & Communication skills

The Under Graduate programmes mandatorily contain papers on skill enhancements. Further, 29 certificate courses on specialized skills were undertaken by different departments of the college.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The NEP 2020 recommends the incorporation of the Indian Knowledge system into curriculums at all levels of education. For this purpose Pragjyotish college has taken the initiatives of organizing induction programmes on IKS. One faculty member from the department of Geology was send to attend a week long orientation programme on IKS , organized by UGC-Malaviya Mission Teacher Training Centre, Gauhati University. A seminar on IKS was also organized by the college. A PDP on NEP organized by IGNOU discussing in detail about the IKS was attended by 14 faculty members of the college.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) exist for all the programs and courses. The POs, PSOs and COs are prepared as per the Bloom's taxonomy.

In the beginning of the academic session the POs, PSOs and COs are shared with the students by the respective departments in the orientation classes.

 The college undertakes various measures to make sure that students successfully meet the stated outcomes including conduction of special tests for assessing the attainment of COs, remedial classes for slow learners, etc. Also, a workshop on attainment of CO and mapping of PO, PSO and CO was held on training the teachers for the same.

Measures for achievement of the outcomes:

1. Apart from the regular classes, remedial classes for slow learners (indentified by special tests for assessing the attainment of COs) are taken up.
2. Experiential learning methods like field study, industry visit, visit to higher educational institutions/ research institutions and invited lectures by eminent academicians are undertaken.
3. Participative learning methods like hands on training programmes, workshops, student seminars, group discussions, quiz, debate and preparation of wall magazines, newsletter, e-magazines are facilitated.
4. Guidance for competitive examinations is regularly provided.
5. Project works, assignments are given.
6. Digital resources, computer laboratories, ICT enabled class rooms are easily accessible.
7. Student participation in internship/ training programmes is facilitated.
8. Workshop on attainment of CO and mapping of PO, PSO and CO was held on training the teachers for the same.

Measurement of outcome:

i. Special tests for directly assessing the attainment of COs

ii. Analysis of student results (comparing SGPA of I and VI semester and the overall CGPA) are done.

iii. Students' achievements data in terms of clearing competitive examinations are collected.

iv. Students' progression data to higher education are collected.

v. Students' placement record is collected.

20.Distance education/online education:

The institution offers dual mode i.e. ODL mode and conventional mode for promoting higher education. Programs offered through the distance education mode include programs under three study centres viz. Indira Gandhi National Open University (IGNOU), Krishna Kanta Handique State Open University (KKHSOU) and Institute of Distance & Open Learning (IDOL, GU). Both online and offline classes of these study centres are available for greater flexibility amongst the learners, most of which belong to the employed sector. Online classes are primarily conducted during late afternoon or evening hours for the convenience of the learners. Classroom teaching in conventional mode is supplemented with occasional online classes. The Google Classroom is widely used for providing different types of learning materials viz. eBooks, PPT presentations and class notes. Online classes are primarily conducted through Google Meets. A local chapter of NPTEL has been formed with the objective of providing the best teaching learning resources to all, including the most disadvantaged. SWAYAM seeks to bridge the digital divide for students who have hitherto remained untouched by the digital revolution and have not been able to join the mainstream of the knowledge economy.

Extended Profile

1.Programme

1.1   **785**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **2649**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **637**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **687**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **114**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **1**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**785**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**2649**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**637**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**687**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**114**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	1

File Description	Documents
Data Template	[View File](#)

4.Institution	
4.1 Total number of Classrooms and Seminar halls	95
4.2 Total expenditure excluding salary during the year (INR in lakhs)	310.1
4.3 Total number of computers on campus for academic purposes	158

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute adheres to the affiliating University's curriculum and selected faculties from the Institute are members of University's Committee on Course and Studies (CCS). The IQAC along with academic committee goes through the syllabus of the affiliating University at the beginning of each academic session and suggests corrections/changes/clarifications to the CCS members, if needed. The IQAC prepares academic calendar and the Routine Committee prepares class routine as well as classroom distribution schedule.

The delivery, documentation, and monitoring of the curriculum include:

> 1. **Curriculum Delivery through-**
>   1. **Bridge and Orientation courses;**
>   2. **Lesson plans;**
>   3. **POs and COs prepared for effective curricular**

delivery;
4. Remedial and Tutorial classes for slow and fast learners;
5. ICT based teaching through ICT enabled classrooms;
6. Add-On courses to increase skill-based learning;
7. Student assistance and career guidance via faculty-student exchange programs, career guidance cell, NET/SLET coaching programs; and welfare facilities;
8. Programs by IQAC for faculty development.

2. Documentation process through-
1. Class records through attendance registers and ERP;
2. ERP -LMS;
3. Daily log book;
4. Availability of learning resources in departmental and college libraries with log books;
5. E-corner,
6. Maintenance of Museums;
7. Stockpiling of field reports, assignments, question papers and evaluated answer scripts.

3. Monitoring through:
1. Institution's Authority;
2. Departmental Advisory Committee;
3. Curriculum based feedback;
4. Academic audit.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/1_WwCYSfAQMr.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic activities and institutional events take place as per directions of the affiliating University based on which institutional Academic calendar is prepared by the IQAC. Examination process takes place strictly in accordance with the regulations of the affiliating University. The Institutional portal has easy access to Academic calendar along with Student Information booklet, College regulations, prospectus, syllabus, and notices.

- Continuous Internal Evaluation (CIE): The college authority

designates examination committees to oversee and administer the exams in order to provide an efficient and transparent CIE procedure. Faculty membersof the institute are involved in question paper setting, evaluation and invigilation. In accordance to the policies of the parent University, the Internal Evaluation consists of grades from the Sessional Examination (SE) and Internal Assessments (IA). IA comprises class test, assignments, home works, seminars, projects, field trips, and other academic activities in addition to student attendance. Teachers discuss evaluated sessional scripts with the students. Slow learners are aided with remedial classes and advanced learners with tutorial classes to help with student progression.

• Additional Activities: As per the academic calendar, programs and events like Library Orientation program, Bridge courses, Faculty-Student Exchange programs, field trips, College Week, mentor-mentee sessions, and college election along with various significant national and international commemorative days are observed.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/1_QbLMvijINn.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	*View File*
Any additional information	*View File*

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

37

File Description	Documents
Any additional information	*View File*
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	*View File*

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

29

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	*View File*
List of Add on /Certificate programs (Data Template)	*View File*

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1832

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Pragjyotish Collegefollows Gauhati University's curriculum which coverscross-cutting issues of professional ethics, gender, human values, the environment and sustainability via 100 courses. Apart from the university prescribed curriculum the college incorporate such issues by various extracurricular activities.

Environment and Sustainability:

- **Inclusion of environmental studies and environment related course in discipline such as Botany, Assamese etc. in curriculum.**
- **Institution observes World Environment Day and executes Government's environmental initiatives. College regularly organises campus and riverbank cleaning drives, campus bird count, popular talks, various competitions, community services, awareness and outreach programs, where students actively participate.**

Professional Ethics:

- **Inclusion of professional ethics in discipline like Philosophy, Botany etc.**
- **IQAC has developed a Code of Professional Ethics handbook for all stakeholders.**
- **Institute promotes Professional ethics by talks, awareness camp and workshops.**

Gender :

- **Inclusion of gender issues in discipline like Political Science, History etc.**

- Pragjyotish College Women Study Centre , Internal Complaint Committee plays a pivotal role on gender sensitization by various programs.
- Gender issues are addressed through activities like sanitary pad distribution in college hostel and nearby school.

Human Values:

- Inclusion of human values in discipline like Assamese, Bengali etc.
- Human values are fostered among the students by celebration of Human Rights Day, National Yoga Day, certificate courses, community services and awareness programs, Free Health camps for community and college staffs, workshops and talks.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

58

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

994

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/upload%20Feedback%20Analysis%20report%20final_BF2Cxla7An.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows   **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://pragjyotishcollege.ac.in/iqac/feedback-analysis

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1107

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

516

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the commencement of every new academic session, a student induction program followed by bridge course is organized for newly enrolled students. Based on student teacher ratio, an effective mentor mentee system is maintained wherein each mentee is given special care to understand learning state followed by proper guidance and support.

To assess the learning level, institution follows three modes of assessment i.e., pre-assessment, formative and summative assessment. At regular intervals after commencement of classes, a subject-based pre-assessment is conducted in the form of class test, MCQ test, question answer session in class and assignments (hybrid mode). Further, formative and summative assessment is conducted by seminar presentations, sessional and external examinations.

As per the pre-assessment and mentors review, students are categorized into slow and advanced learners. Special attention is given to slow learners through special notes, doubt-clearing sessions, animated tutorials and remedial classes. Additional support is also provided through counselling and regular contact through phone calls and text messages. Advanced learners are catered with special webinars, talks by distinguished personalities, workshops, career-oriented programs, and institutional visits. Overall, the institution strives to provide comprehensive support and resources to facilitate learning for all students with special emphasison research activities,entrepreneurship and skill development.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_Roy3JD5H0J.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2649	114

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learning experience of students is enhanced primarily by incorporation of subject specific experiential, participative learning and problem-based understanding in the academic framework.

A holistic learning environment beyond the traditional classroom teaching is created by experiential activities through site visits, field survey, industry & laboratory visits, workshops and outreach programmes. The institution organises invited talks by industry luminaries, subject experts and prominent alumni to enrich students' knowledge and make them experience the future scope to their respective disciplines.

Active participative learning is encouraged among students through student exchange programme, group discussions, debates, seminar presentations, quizzes, screen & stage plays, editing and writings in magazines & newsletters.Departmental student society and students' union also organizes departmental and institutional-level competition, fostering learning through extra-curricular activities like literacy, sports and cultural events.

Students are equipped with problem-solving strategies along with theoretical knowledge through hands-on by field surveys, project

works, algorithm programming, solving innovative mathematical equations, model preparation, chemical analysis, solving biological problems which generate the capacity for critical and creative thinking skills. This multifaceted approach ensures a dynamic and participative learning experience for students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_A9iLdQqPDF.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is well-equipped with ICT facilities in all departments supported by latest teaching learning software. The college administration encourages and supports teachers in participation of faculty development programme and workshops on modern teaching learning tools both financially and duty leave grants. The college provides institutional email facility facilitated with Google educational workspace to all teachers for functional utilization of online-ICT tools- Gmail, Google Classroom, Google Meet, Google Form for effective teaching. Teachers leverage ICT tools to disseminate academic information creatively, using mediums such as PowerPoint presentations, animated video tutorials, YouTube, discipline-specific software, and educational applications i.e., QGIS, ARCGIS, Google Earth, R, SPSS, MATLAB, Spreadsheet, SciLab, and QUCS. Teachers use semester wise WhatsApp groups and Google Classroom for sharing of class notes and relevant academic informations. Along with teaching activities, ICT tools are also used in evaluating students through online quiz and MCQs, submission of assignments, and online student seminars and webinars with prominent resource persons.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

114

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

114

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

60

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1436

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution conducts internal assessments in accordance with the affiliating university's norms. An academic calendar is aligned with the university schedule, outlining the assessment period. A preliminary academic meeting is held addressing agenda to assessment dates, question paper formulation, duty allocation, and examination monitoring. Semester wise examination committees are formed for smooth conduct of assessment. Detailed notifications on schedules and guidelines are circulated at departmental and institutional levels. Examinations are overseen by these committees and departmental faculties, with active monitoring by the Principal and senior faculty member. Faculty members evaluate answer sheets within 5-10 days, addressing student grievances promptly. Re-examinations are offered with special tutorial support for poor performing students. Final scoresheets and scripts are submitted to the examination committee, displayed on notice boards and the website for transparency. Parent-teacher meetings, online or offline, communicate attendance percentages and scorecards to

parents, fostering collaboration in student progress.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_uMzGRG8QAg.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The internal evaluation system is being done under the rules stipulated by the affiliating university.

- **The institution deals with exam-related grievances both internally with in-house examination committees and externally by forwarding the same to the University. The HoDs and teachers of respective department handle grievances of internal assessment and resolve them immediately.**
- **Grievance redressal cell along with examination committees constituted by the college authority deals with grievances wherethe faculty members of the respective departments as well as the administrative office provides full support by helping them to apply in proper format prescribed by the University, which are then forwarded to the University, routed through the Principal, for proper verificationand handling of the grievances in an efficient manner.**
- **If grievances/queries related to practical marks or sessional examination marks are reported either by the University or any student, it is handled by the examination committee that conducted the respective end-termexamination.**
- **All student-related examination grievances are handled both by the college and University in a time-bound and swift manner so that no unnecessary harassment is meted out to any student.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_JbrXHUEamJ.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution places a vital emphasis on communicating program and course outcomes, recognizing their integral role in student awareness. As an affiliated college under Gauhati University, the college follows the academic syllabus with pre-approved programme and course outcome through thecourses opted. The programme and course outcome are clearly stated and made aware amongst the students via online and offline mode.

The college website at both institutional and departmental level features comprehensive details of academic courses with clear indication of program and course outcomes. The faculty members of each course also circulate the outcome using Google classroom and student WhatsApp groups. The course outcomes are also displayed in departmental notice board.

At the beginning of each academic session, departments conduct orientation programme followed by bridge courses to acquaint students with outcomes associated with respective courses. The faculty members are also well-acquainted with the programme and course outcome as per prescribed syllabus of the university.

To enhance clarity in programme and course outcome, Bloom's taxonomy has been integrated into educational learning outcomes for each topic within discipline-specific course syllabus denoting levels of complexity and specificity. Students are well informed about this transparent approach on educational objectives, fostering an optimal learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_SSeAmLKiLK.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution places a primary focus on the evaluation of attainment to programme outcomes (POs) and course outcomes (COs) by students using both direct and indirect measures. The performance of students in both internal and external examinations are used as direct mode of evaluation. Indirect evaluation to attainment of CO and PO is performed based on student job placement, progression to higher education, student's success in competitive examinations like NET, SLET, CUET and GATE. Students achievement as best graduates and course toppers at both departmental and university are directly used to measure the attainment of programme or course outcome. In relation to attainment at internal level based on Bloom's Taxonomy, the academic progression is evaluated keeping track of the students' performance in class test, student seminars and assignments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_UsMWcE5kVU.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

536

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/NEW_2_28JkhqymUL.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE /2_zerbiK6XaP.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- **Innovation and Incubation Centre is producing LED bulbs asgreen energy initiative. Bio fertilizer is produced by Botany departmentunder this initiative. Development and maintenance of nursery.**
- **Wall Magazines with QR Code by 18 departments and Magazines and Newsletters by 5 departments are published to showcase creative writings of the students along with the important events and achievements of the teachers and students.**
- **Skill Development Cell held**
- **-based knowledge and hands-on-training to the students**
- **College authority in consultation with Pragjyotish College Research Council has initiated best researcher award to individual faculty and best department award for research activities along with financial assistance for research paper publication in quality journals.**
- **Information and Career Guidance Cell organized 6 programmes for the students. Departments alsoorganizedsimilar subject specificprogrammes.**
- **The Language Laboratory conducted 30 skill-based classes for the language departments.**
- **The fully automated Central Library facilitates the students and teacherswith its digital database for knowledge transfer.**
- **Knowledge is transferred through YouTube links, Google platforms and WhatsApp in the form of PPTs and E-materials.**
- **To encourageearning while learning, the departments of Botany, Geographyand Anthropology organized exhibition cum**

saleoflocal food and handicraft products prepared by the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/3_RLwUn0pK4B.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

35

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://academic.gauhati.ac.in/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

67

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- The NSS unit of Pragjyotish College along with Assamese department conducted an outreach activity and extension programmes at Santipur L.P School.
- Economics department has conducted 4outreach programmes: student-teacher interactive program, motivational speech, and cancer awareness programme at Chamuapara village, donation of money under Vidyanjali scheme at Mirza Girls High School.
- River bank cleaning was carried out by the students of Geography Department under the aegis of Xhipa, a student voluntary group at Lachit Ghat of the river Brahmaputra.
- Students of Geology department carried out a river bank cleaning drive at Lachit Ghat, Guwahati.
- Awareness Programme on Waste Managementconducted by Botany department andthe volunteers of NCC and NSS unit of the

- college in the fringe areas.
- The NSS unit of the college has conducted 18outreach programmes including Clean Bharalu drive, food distribution on Poshan Month, sanitary pads distribution among the school students, Celebration of National Unity Day.
- Community Development Cell along with Chemistry department has carried out Water Quality Testing in the fringe area of the college and prepared a report on water quality.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/Supporting%20data%203_OKXqJc8N23.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

712

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

23

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

27

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Pragjyotish College has campus area of 26,500 square-meters, out of which 6700 square-meters is built-up area.

- **Classrooms: There are total 90 spacious, well-furnished, well-ventilated, well-illuminated classrooms are available. Total 29 numbers of classrooms are equipped with LCD projector, Smart boards, WiFi, and LAN.**
- **Laboratories: There are total 25 well-equipped laboratories with sophisticated instruments and updated softwares. Adequate safety measures like safety guidelines displays, first-aid boxes, and fire extinguishers are available in the laboratories. The lab facilities are open to interested students after regular routine hours.**

An advanced research laboratory and a sophisticated instrument laboratory (Chemistry Department), a plant tissue culture laboratory (Botany Department), a GIS laboratory (Geography Department) are available.

- **Language Lab: The College has a language lab for developing students' communication and soft skills.**
- **Computer facilities: Computer laboratories are available**

in the Geography, Mathematics, Statistics, Physics, Computer Science, e-commerce & IT, and Tourism Management departments. Library has an e-corner with 10 computers. There are total 158 working computers are available

- Three ICT-enabled seminar halls and two conference room are available.
- Generator with 125 kW power is available for continuous power supply. Solar panel with 8 kW power is also available.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_vUlW4YEODy.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides sports and games facilities for well-being of student's mental and physical health.

Sports Facilities: There is one playground, one open courtyard and one basketball court in the college campus. Indoor and outdoor games are held in the college campus. MoU has been signed with Sonaram Higher Secondary School, which is 500 m away from the

- college campus for outdoor games facility. A sports library is also available in the college.
- Gym & Yoga Facilities: Gymnasium facility is available for students, employees, and local community. It is well equipped with modern equipment and has adjoining changing room, washroom, and restroom. One gym instructor has appointed for the beginners. An open area is available in the college campus for yoga-classes.
- Cultural facilities: The college campus hosts a variety of cultural programmes. Larger events are organized in the central auditorium, smaller ones are usually held in the seminar halls and in the open area of the campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_NhvybXgVk5.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

90

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

310.1

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of Pragjyotish College has been named after

Pandit Tirthanath Sarma, prominent educationist and founder principal of the college. The Library is a spacious and well-ventilated library with a collection of 36,019 Text Books, 24,773 Reference Books, 6,000+ e-Journals, 31 lakh+ e-Books, 8 e-Newspaper and 89 CDs and DVDs.

The institution is a member of N-LIST. The Integrated Library Management System (ILMS) SOUL 2.0 completely automates the library. Modules including Masters, RFID-Link, Book Accession, Membership, Circulation, OPAC, Catalogues, and Administration are part of the library management software. The RFID attendance system is used to determine the number of visitors to the library. There are other services like book bank specialty and database backup recovery facilities. The National Digital Library of India (NDLI), the Digital Library of India (DLI), and the National Science Digital Library(NSDL)are all connected to the library. The library has established connections with DESIDOC, NISCAIR, the Directory of Open Access Journals (DOAJ), and the Online Periodical Repository. In terms of OER, the library offers e-PG Pathsala, eGyankosh and Shodhganga.

The library is availing the membership of INFLIBNET consortia and DELNET. Processing, periodicals, reference, reprography, circulation, and digital library service are available divisions at the central library. A total of 72 people can sit in the reading room and central library area (65 students and 7 teachers). The library has an independent website having its own URL http://103.68.55.18:8080/jspui/library/.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional Information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_ABe83DvrMg.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.92

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

24

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has been regularly maintaining its IT facilities such as computers, printers, Xerox machines, LCD projectors. For ensuring smooth conduction of e-works, college has designated lease line under Reliance Jio with the speed of 1 GBPS mainline and another 7 sub-lines with 100 MBPS speed. A dynamic

institutional website with large cyberspace is available.

The teaching-learning process is carried out with smart classrooms, ICT-enabled classrooms, and seminar halls with LCD screens. Online enrollment

- and renewal for all courses is monitored through a separate web page, i.e. pconline.ac.in.
- The Central Library is entirely digitalized using RFID technology. It uses 'SOUL' software, a versatile and user-friendly Online Public Access Catalogue (OPAC) for simple and advanced search. Library has one e-corner facility.
- The department of computer science periodically hosts free training classes for all stakeholders.
- Employee's attendance and regular classes are monitored through Biometric system and CCTV surveillance, respectively.

Table: ICT facilities available in the College

Sl No.

Facility

2022-23

1

Total No. of computer

158

2

Internet facility

1 GBPS (mainline)

7 × 100 MBPS (sub lines)

3

Campus network

LAN and WiFi s available

4

Computer Lab

06

5

Language Lab

01

6

ICT Enabled classroom

25

7

LCD projector

20

8

ICT-enabled Seminar Halls

05

9

Printers

36

10

CCTV

145

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://webbackend.pragjyotishcollege.ac. in/src/uploads/SSR_FILE/4_8ONWTTkq9u.pdf</u>

4.3.2 - Number of Computers

158

File Description	Documents
Upload any additional information	<u>View File</u>
List of Computers	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

61.76

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College maintains a "Handbook of Policy and Procedure" for usage and maintenance of physical and academic facilities.

- **Academic Facilities: Classrooms are maintained by a "Classroom Maintenance Committee". Laboratories are maintained by the respective departments. Allocation and usage of classrooms and laboratories are decided by the "Class Routine Committee". The college library is maintained by the "Library Advisory Committee". Staff members and the librarian monitor day-to-day activities. The "Pragjyotish College Publication Hub Committee" monitors all the publications of the college.**
- **Physical Facilities: The college canteen is monitored by a "Canteen Monitoring Committee" and is run under lease with assistance from an outside vendor. The sports infrastructure is monitored by the "Sports and Games Promotion Committee". A Gymnasium Instructor maintains the Gymnasium. The Girls' Hostel is governed by the "Hostel Advisory Committee". A lady warden is appointed to look after the daily activities of the hostel. The college campus is cleaned by employees, and waste is collected daily by municipal garbage vans. Display boards with necessary maintenance regulations are hung at strategic locations.**

Power Supply: One electrician is appointed to check and ensure continuouspower supply maintenance of electrical gadgets.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_KRira9M8xc.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1845

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://webbackend.pragjyotishcollege.ac. in/src/uploads/SSR_FILE/5_7xrXLCNB8h.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

599

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

599

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent   **A. All of the above**

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

48

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

168

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

24

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Pragjyotish College has an active student union (Pragjyotish College Students' Union) where members are elected annually. The composition of the PCSU is as follows – President, Vice President, General Secretary, Assistant General Secretary, Editor, College Magazine, Cultural Secretary, Secretary General Sports, Minor Games Secretary, Cricket Secretary, Gymnasium Secretary, Debate & Symposium Secretary, Music Secretary, Social Service Secretary, Girls' Common Room Secretary, and Boys' Common Room Secretary. The PCSU organizes Annual College Week with various sports, cultural and literary events. All such events witnessactive participation of students. Studentmembersapart from taking active role in the deliberations of IQAC and 21 otherin-house cells/bodies, are also involved in organizing General Freshmen Social, farewell programs, awareness campaigns, free health check-up camps, celebration of commemorative days, providing financial assistance, social and community service works through NSS, NCC, Red Ribbon Club, Bharat Scouts and Guides, and different departmental bodies.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/5_W0NLcoPtxR.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

48

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Pragjyotish College Alumni Association is registered under the Registration of Societies Act XXI of 1860 since 30.05.2019. Alumni activities exist in all academic departments of the college. The registration of alumni apart from being done in offline mode is also being initiated in the college website through online mode. Every academic department of the college have separate alumni cell and alumni are invited to participate in various departmental activities such as freshmen social, alumni meet, farewell meet, Teachers' Day and other departmental events. Alumni meets are organized from time to time to facilitate a healthy interaction amongstthem. The alumni are also engaged in taking classes for the students along with career guidance and counseling for higher education and placement. The departments of the college maintain a close relationship with the alumni through social networking mode. Activities for the session 2022-2023 have been organized by Alumni Association of various departments. Alumni of many departments have also made significant contribution in support services such as donation of books, interaction sessions, and classes for current students, career counselling, health-care related activities, etc.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/5_77p57eTCWd.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year   E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Pragjyotish College consistently aligns with and upholds the institution's vision and mission.

- The institute is dedicated to realizing the higher education aspirations of students from all regional states, as evidenced by its inclusive admission procedures, hostel accommodations and diversity in programs (5 streams), language, culture and economics.

- The introduction of postgraduate courses across 9 subjects, the establishment of self-financed departments like performing arts, fine arts and tourism, and the incorporation of add-on courses with an emphasis on innovation and initiatives all resonate with the institute's vision.

- Quality education is ensured through different means like ICT-enabled facilities, Diagnostic tests, Seminars, Exhibitions, Career counselling, Coaching for competitive examinations, interdepartmental Competitions, Tutorials, Remedials, etc.

- The active support of the institute's governance towards a variety of activities conducted by the Career Counselling Cell, initiatives led by the Incubation and Innovation Cell, and events such as departmental exhibition cum sales significantly contribute to the institute's mission of fostering self-reliance and promoting self-employability.

Democratic and transparent functioning of the administration is ensured through:

- Active involvement of the Pragjyotish College Students Union (PCSU), Guardians' Forum (PCGF), and Retired Teachers' Forum (PCRTF), etc.
- Initiatives such as cashless transactions, online admissions, website updates, and stakeholder feedback.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_Hl4vIAjHd9.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution emphasizes decentralization and participative management, engaging diverse stakeholders at various levels.

- The Governing Body (GB) serves as the apex policy-maker, representing teaching and non-teaching staff, parents, and university nominees.

- The Principal addresses academic issues in consultation with the Vice-principal and departmental heads.

- The Internal Quality Assurance Cell (IQAC) ensures the inclusion of multiple stakeholders for achieving quality benchmarks through 49in-house bodies.

- Departmental Advisory Committees (DAC) comprises of teachers, students, and guardians.

- Representatives from Pragjyotish College Students' Union (PCSU) are involved in various in-house bodies for policy decisions and implementation.

- Administrative decentralization is guaranteed through 49in-house committees and cells, cultivating a decentralized structure for decision-making and implementation within the college. This involves coordination between different academic departments and central committees to ensure the smooth functioning of the institution.

- Committee meetings are scheduled as needed to facilitate the execution and coordination of specific activities.

- The active involvement of the faculties in 7 AQAR subcommittees contributes to the institutional work culture of decentralization and participative management.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_H8KQDMIdfd.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college perspective plan is efficiently deployed in the following manner, the details of which are provided in the institutional portal.

Oversight Committees:

· For effective deployment of strategic plan of the institute, thein-house committees work in coordination with each other.

Financial Transparency and Effeciency:

- Annual budget is prepared bythe Budget Preparation Committee.

- Audit reports regularly uploaded on the college website.

Faculty Development:

- Encourages faculty participation at FDPs, seminars, and workshops.

- IQAC collects quarterly profiles for faculty performance assessment.

Diverse Audits:

- Regular Financial, Green, Energy, Administrativeand Academic Audits.

Quality Recognition:

- Holds ISO Certificate and actively participates in NIRF rankings.

Retired Teachers Engagement:

- Retired teachers actively contribute to outreach and academic activities.

Green Initiatives:

- Achieves Green Campus Certificate.

- Conducts regular plantation drives for a hygienic and green campus.

Paperless Administration:

- Adopts cashless transactions, ERP.

- Utilizesemails for efficient communication.

The college master plan along with documents related to deployment of various support facilities are uploaded to the institutional portal.

A Case-Study: E-governance Practices:

- Online admissions and fee collection methods.

- RFID-enabled library with 61,271 books.

- Biometric attendance and high-speed internet.

- Online student feedback and ICT-enabled facilities.

- Regular website maintenance and comprehensive CCTV surveillance.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_InErVurh86.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative hierarchy of the institution is headed by the Governing Body, followed by the Principal, Vice-Principal, and then by the Heads of the academic departments. The departmental hierarchy is led by the Head, Associate Professors, and Assistant Professors. The library staff consists of the librarian, assistant librarian, and other assisting staff members.

Service Rule: The institution's service conditions of the permanent teachers, including their appointment and promotion, are regulated as per the rules and procedures stipulated by UGC and Govt. of Assam, whereas the services of the contractual staff are governed by the set of rules drafted by the college authority.

Recruitment Procedure: All the fresh recruitments for the permanent postsare madeby public advertisements in newspapers and through the college website as per the state govt. and UGC

rules; and their promotions are also made according to UGC/Government of Assam rules, through DPCs, held as and when necessary.

Various Cells: The Internal Complaint Cell (ICC), Students' Grievance Redressal Cell, and Anti-Ragging Committee have been set up to deal with the grievances.

Inhouse Bodies:In-house bodies are constituted by the Principal, in consultation with the IQAC, and subsequently approved by the GB.Monitoring of their functions isaccomplished via periodic meetings organized by IQAC.

ERP: The ERP system manages the institutional resource allocationand management

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/Doc1_XdPJfiN4z0.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College is rich in welfare measures.

The institution maintains a Day Care Centre Facility and a well-equipped First Aid Facility and arranges health camps on a periodical basis.

• The Group Insurance and Provident Fund facility is available for all the permanent staff members, whereas a periodical pay revision is undertaken for the contractual teachers.

• Non-teaching and contractual teachers are provided with financial assistance during their urgent needs.

• Leaves to employees are sanctioned as per the guidelines of UGC and Govt. of Assam.

• Drinking water facility for all, and provisions of pantry rooms in several departments has been made.

• Departments have dedicated library, computers, printers, projectors, and high-speed internet facilities. Additionally, the college features a central library.

• Free computer training to all interested employees.

• The Internal Complaint Committee is formed to address any instances of sexual harassment that may occur.

• The gymnasium facility of the institution can be availed by all its members.

• Adequate parking area and quarters for non-teaching staff is available in the college.

• To enhance the working environment and uphold dignity, the institute endorses various initiatives led by the Pragjyotish College Teachers Unit (PCTU) and the Pragjyotish College Women Study Centre (PCWSC).

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_20EK4y9HsQ.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

17

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

09

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

107

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Pragjyotish College has a robust and sound performance appraisal system for teaching and non-teaching staff.

- **Each department records daily academic and co-curricular activities in log-books and/or ERP verified by HoD.**

- **A comprehensive online feedback system along with a provision of a suggestion box evaluates teaching and non-teaching staff annually, with confidential results communicated to teachers through the Principal for remedial measures to enhance skills.**

- **The institute encourages faculty members by awarding "Best Library User" and "Academic Achievement Award" to department& faculty member.**

- **Performance Appraisal formats for permanent faculty members, crucial for promotions, are certified by the Principal and IQAC and submitted to the Office of the Directorate of Higher Education for promotions.**

- **In essence, the college prioritizes systematic record-keeping, feedback, and appraisal to enhance staff skills.**

- **External academic audits emphasize the commitment to fostering a conducive learning environment and maintaining high standards in academic and non-academic aspects.**

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_U5uHr5TsT9.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a robust mechanism for the audit of all institutional financial activities. It involves a two-tier audit

system, viz.

1. Internal Audit 2. External Audit

Internal Audit:

The internal audit is conducted on an annual basis by a reputed Chartered Accountant firm appointed by the college authority. After the internal audit report is prepared, it is placed before the Governing Body (GB) meeting for scrutiny and subsequent necessary approval.

External Audit:

After acceptance of the internal audit report by the GB, the Government of Assam's Directorate of Audit (Local Fund) is invited to officially carry out the governmental audit. Notably, the institution has completed its financial audit up to the financial year 2022-23.

However, as per the rules, the financial transactions that come under the purview of Rashtriya Uchchatar Shiksha Abhiyan (RUSA) funding are audited separately. Utilization certificates prepared as per the guidelines of the respective funding agency are audited by CA and submitted to the corresponding agency.

To sum up, the institution maintains transparency in all its financial activities by uploading all the annual audit reports in the college portal for public view.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/IQAC_AUDIT/INTERNAL%20FINANCIAL%20AUDIT%20REPORT%202022-23%20FROM%2001_9Sev6q98ko.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

543.30

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds: To meet the requirements of funds in various aspects, the institution submits proposals to UGC, RUSA and state government. However, it also adopts few other methods to generate a portion of its funds

- Funds from (a) Institute of Distance and Open Learning, Gauhati University(IDOL-GU), (b) Indira Gandhi National Open University(IGNOU), and (c) Krishna Kanta Handiqui State Open University(KKHSOU) for running their respective study centres.
- Revenue earnings from rental of an ATM, and a Respirable Dust Sampler.

Surplus funds from different university examination center fees, and funds obtained as the examination fees of various govt. and non-govt. recruitment

- examinations.
- License fee from the college canteen.
- Funds generated through Gymnasium Hub.
- Interest accrued from deposits at banks.
- Miscellaneous grants from individuals/ bodies.

Utilization of resources:

- Classrooms rented to various govt./ public bodies for holding examinations on Sundays.
- Facilities in the Gymnasium (built out of RUSA grants) are

utilized by students, staff, and users from the neighborhood with prior permission of the authority and fees.
- Two large ponds inside the campus serve as breeding houses for fish, turtles, and ducks.
- Internet facility is optimally utilized by the faculty members and students.
- Facilities of Karate practice place is utilized by students, staff and outsiders.
- Language Lab with fully internet facilities are being utilized by students and staff of English and Hindi Department.
- Computer Lab is being utilized by students and staff of Mathematics and Statistics Department.
- The Central Auditorium is used in different occasions of the College.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/Supporting%20Documents%20-6_ezt1tRNWT0.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC with 7 AQAR sub committees, 49in-house bodiesworksfor the overall improvement and development of the college. The IQAC has developedstrategies and processes for quality improvisation of the college.

IQAC conducts:

- regular feedback fromstakeholders, prepares analysis report, action taken report and intimates the feedback report to the parent university
- workshops, seminars, FDP for quality improvement of the faculty members
- collaborative programmes under MoUs

IQAC monitors:

- mentor-mentee system of the departments
- updation of handbooks, viz. 'Handbook on Professional Conduct and Guidelines', 'Handbook of Institutional usage and maintenance policy (Laid down procedures)' and 'Student Information Booklet'
- Continuation of Daily Log Book for the teaching staff, Lesson Plan cum Record of Classes, and Departmental Activity Diary
- Daily Upgradation of the college website by Website updating and maintenance committee

IQAC facilitates:

- documentation of faculty quarterly profiles
- external audits (AAA, Green Audit, Energy Audit)
- Academic calendar as per the norms of affiliated university

- Departmental course plan format

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_1VgLSwPYLW.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review teaching learning process, structures & methodologies of operations and learning outcomes of the college, the IQAC has set up quality assurance strategies and developed various processes as follows:

- Feedback mechanism: Collects online feedback from students, faculties, alumni and employers on curriculum and teaching learning process; prepares feedback analysis report and action taken report; reforms the teaching-learning programs based on the feedback from stakeholder

- Academic calendar: Based on the University academic calendar, the Institute preparesthe academic calendar at the begining of the year to accommodate various events,

examinations, admission process, student election, field study, student-faculty exchange programme, extension and outreach programme
- Performance recognition: IQAC awards the departmental toppers and university toppers
- conducts student satisfactory survey
- conducts workshop on mapping and attainment of COs/POs for faculty members to identify slow learner and advanced learner

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_RIx8VfaxUY.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://pragjyotishcollege.ac.in/iqac/annual-report
Upload e-copies of the accreditations and certifications	[View File]()
Upload any additional information	[View File]()
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File]()

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college facilitates the following initiatives to promote gender equity:

- Admission Process: Being a co-educational institute, the college facilitates equal opportunity to all gender categories to get admission.
- Extra-curriculum: All genders are equally participated in sports, cultural activities, entrepreneurship programmes, skill development programmes.
- Students' Union: Representatives of all genders are involved in Students' Union body election.
- Awareness Programmes: For promoting gender equity observance of International Women's Day, awareness programmes, skits, plays, seminars, workshops are conducted. Gender sensitization programmes are conducted by Pragjyotish College Women's Study Centre.
- Monitoring Committee: Discipline Maintenance Committee, anti-ragging committee, grievance cell are formed to monitor gender issues.
- Internal Complaints Committee: ICC is actively involved inmitigatingthegender-based discrimination,
- Equal Representation: In management committees and in-house bodies fair representation from all genders is reflected.
- Facilities: Gender based separate common rooms and separate washrooms are available with modern amenities.

- **Safety and Security: The whole campus is under the surveillance of 154 CCTV cameras to ensure protection for all. Male and female security personnel and full-time female warden for girls' hostel are appointed**
- **Facility for female staff: The Day Care Centre is also available to facilitate working mothers.**

File Description	Documents
Annual gender sensitization action plan	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/7_JCpKdowJY1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/7_LCvXEQYLt4.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There is a waste management mechanism for proper disposal of different kinds of wastes viz, solid, liquid, e-waste and chemical wastes. The institution has adopted the following means for the management of various wastes:

Solid waste:

- **Different coloured dustbins like blue and green are**

installed for degradable and non-degradable solid wastes.

- The garbage collected on daily basis is picked up by Guwahati Municipal Corporation (GMC) for proper disposal and recycling in a garbage carrying van.

- Sanitary napkins are disposed through incineration process.
- For proper disposal of paper waste paper shredder machine is available.

Liquid waste:

- Liquid wastes from the points of generation like the canteen, laboratories and toilets etc. are let out into a proper drainage facility in order to avoid stagnation.

E-waste:

- E-wastes like non-working computers, monitors, printers, memory cards, mother boards, ink cartridges etc. are stored in a separate e-waste stock room for disposal through an external agency or for repairment for recycling.

Chemical waste:

- Provisions are made for disposal of both solid and liquid chemical wastes.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the

A. Any 4 or all of the above

campus

File Description	Documents
Geo tagged photographs / videos of the facilities	*View File*
Any other relevant information	*View File*

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	*View File*
Various policy documents / decisions circulated for implementation	*View File*
Any other relevant documents	*View File*

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   `A. Any 4 or all of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The following initiatives have been taken for providing an inclusive environment:

Cultural inclusiveness:

- Cultural programs as well as cultural rallies are organized to promote unity in diversity.
- To respect every culture sensitive interaction among the stakeholders is prevalent to promote tolerance and inclusiveness.

Regional inclusiveness:

- Students from the seven north-eastern states and from other parts of the country get admitted in the different programmes offered by the College.
- Regional diversities are showcased by the participation of the students in college week to promote harmony.

Linguistic inclusiveness:

- According to the University norm, students pursue their courses in different vernacular and English medium
- The presence of six language departments viz. Assamese, Bengali, Bodo, English, Hindi and Sanskrit encourage students of various linguistic communities to take admission in the college.
- Students' participation in all activities are welcomed in multi linguistic mode.

Communal and Socio-economic inclusiveness:

- Students from different socio-economic background like SC/ST/OBC/MOBC are admitted in the college.
- Students from different religious backgroundareadmitted.

Other inclusiveness:

- The College welcomes all to involve in National Cadet Corps Units viz. Army (boys & girls units), Navy, Air.
- The NSS, RRC and YRC units of the College provide all students a platform for involvement in socially relevant activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]
Any other relevant information	[View File]

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has adopted the following means for the sensitization of students and employees to constitutional obligations:

Activities for inculcating values:

- **Great emphasis is laid on the discipline and character building of the stakeholders by providing the opportunities to get involved with organizations like NCC, NSS, RRC and YRC which gives platform for involvement in nation building process.**

Activities for inculcating human rights:

- **The International Human Rights Day is celebrated annually on 10th of December by the college for promoting awareness regarding human rights.**

Activities for inculcating sense of duty and responsibility:

- **The celebration of World Environment Day with the active involvement of the stakeholders in activities like invited talks, tree plantation and cleaning programs, etc. have created generosity towardsenvironment protection & preservation.**
- **The celebration of Independence Day and Republic Day in the college campus imbibes a sense of patriotism.**
- **The celebration of National Science Day, with otherco-related events has also helped in imbibing a scientific temperament amongst the stakeholders.**
- **"Anti-ragging Central Committee" and "Anti-tobacco Squad"areformed to monitor and create awareness about the duties and responsibilities of citizens for a healthy society.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/7_rSLhZPKWIr.pdf
Any other relevant information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/7_z8NIESHq0Y.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Pragjyotish College celebratesnational and international events every year with the active participation of teaching, non-teaching staffs and students of college with the motive to realize the importance and value of these days.

- **Independence Day was celebrated on 15th of August and the Republic Day was celebrated on 26th of January.**

- **World Philosophy Day was celebrated on 17th of November.**

- **International Human Rights Day was celebrated on 10th of December.**
- **International Mathematics Day was celebrated on 22nd of December.**

- **International Mother Language Day was celebrated on 21st of February by the linguistic departments in the college premises as well as in Pragati Pathshala.**

- **International Women's day was celebrated by PCWSC, Pragjyotish College Women Study Centre, on 8th of March.**
- **World Environment Day was celebrated on 5th of June and International Yoga day on 21st of June.**

- **Different programs organized on the occasion of 400th Birth Anniversary of BirLachit Borphukan**
- **Celebrated 162th Birth Anniversary of Rabindranath Tagore on 09/05/23.**
- **National Endangered Species (3rd Friday of May) Biodiversity Day (22/05/2023) and World Turtle day (23/05/2023) were celebrated.**
- **Anti Tobacco Day, World tourism day, World Anthropology Day, World Heritage Day, Teachers Day, World Poetry Day andother important days were celebrated.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: Holistic development of adopted village, schools and fringe areas.

Objective of the Practice: Awareness, Assistance, Cleanliness

and Plantation

Context: Village adoption, school adoption and development of fringe areas.

The Practice

Free health checkup & cancer awareness camp.

Flood Assistance

Veterinary assistance

School Infrastructuredevelopment

Students' overall development.

Awareness drive and plantation along river Bharalu.

Evidence of Success:

"Flood-Relief Camp" facilitated 100+ household

Increased students' attendance and enrollment

Facilitated computer set

Improved infrastructure

Problems Encountered and Resources Required: Poor road condition, communication gap and shortage of fund.

Title of the Practice: Preservation of Institutional Heritage entities and conservation of Biodiversity.

Objective of the Practice: "To Preserve, To Conserve"

Context: Preservation of 70 years old heritage building and library resources, two ponds,conservation of biodiversity and bio-resources.

The Practice:

Preservation and maintenance of heritage building and library

resources.

Maintenance of healthy open space.

Preservation and management of ponds for biodiversity conservation.

Plantation drives near the pond.

Preservation and restoration of threatened Turtle species

Evidence of Success:

70 years old college building is preserved.

Campus bird count (43 species identified) and inventorizing biodiversity.

8 species of vulnerable to critically endangered (IUCN-2021) turtle's species are restored and conserved at campus pond.

The pond enhanced infiltration and groundwater recharge.

Revenue generation by integrated fish culture.

Problems Encountered and Resources Required:

Termite problem in preserving heritage building.

Shortage of fund for fencing, embankment.

Maintaining the pond water level.

File Description	Documents
Best practices in the Institutional website	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/Best%20Practice%202%20document_uuB3IYmn2L.pdf
Any other relevant information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/Best%20Practice%202%20document_uuB3IYmn2L.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Keeping in tune with the institutional vision "…vibrant and continuous innovations and initiatives in multiple spheres of academic as well as professional development…" and the institutional mission statement "…to make teachers and the taught, partners in the learning process…" and "…to promote a student-friendly atmosphere…", the teachers of the college pay occasional visits to the residences of their students with a view to strengthen the rapport and bonding between both. This facilitates the teachers to get introduced with the parents and guardians, apart from getting familiarized with the socio-economic set-up in which their students get groomed up in their home front. Such a mechanism of home visits has inculcated a sense of pride and trust amongst the students and their family members. It has also enabled the teachers to learn about the personal traits of their students and their learning habits at home. Such visits have also strengthened the bonding between the parents, which also constitute an important stakeholder in the institutional development process. The mechanism has encouraged the parents towards enhanced cooperation with the teachers for personal and scholarly development of their wards.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute adheres to the affiliating University's curriculum and selected faculties from the Institute are members of University's Committee on Course and Studies (CCS). The IQAC along with academic committee goes through the syllabus of the affiliating University at the beginning of each academic session and suggests corrections/changes/clarifications to the CCS members, if needed. The IQAC prepares academic calendar and the Routine Committee prepares class routine as well as classroom distribution schedule.

The delivery, documentation, and monitoring of the curriculum include:

1. Curriculum Delivery through-
    1. Bridge and Orientation courses;
    2. Lesson plans;
    3. POs and COs prepared for effective curricular delivery;
    4. Remedial and Tutorial classes for slow and fast learners;
    5. ICT based teaching through ICT enabled classrooms;
    6. Add-On courses to increase skill-based learning;
    7. Student assistance and career guidance via faculty-student exchange programs, career guidance cell, NET/SLET coaching programs; and welfare facilities;
    8. Programs by IQAC for faculty development.
2. Documentation process through-
    1. Class records through attendance registers and ERP;
    2. ERP -LMS;
    3. Daily log book;
    4. Availability of learning resources in departmental and college libraries with log books;
    5. E-corner,

6. Maintenance of Museums;
7. Stockpiling of field reports, assignments, question papers and evaluated answer scripts.

3. Monitoring through:
    1. Institution's Authority;
    2. Departmental Advisory Committee;
    3. Curriculum based feedback;
    4. Academic audit.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/1_WwCYSfAQMr.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic activities and institutional events take place as per directions of the affiliating University based on which institutional Academic calendar is prepared by the IQAC. Examination process takes place strictly in accordance with the regulations of the affiliating University. The Institutional portal has easy access to Academic calendar along with Student Information booklet, College regulations, prospectus, syllabus, and notices.

• Continuous Internal Evaluation (CIE): The college authority designates examination committees to oversee and administer the exams in order to provide an efficient and transparent CIE procedure. Faculty membersof the institute are involved in question paper setting, evaluation and invigilation. In accordance to the policies of the parent University, the Internal Evaluation consists of grades from the Sessional Examination (SE) and Internal Assessments (IA). IA comprises class test, assignments, home works, seminars, projects, field trips, and other academic activities in addition to student attendance. Teachers discuss evaluated sessional scripts with the students. Slow learners are aided with remedial classes and advanced learners with tutorial classes to help with student progression.

• Additional Activities: As per the academic calendar,

programs and events like Library Orientation program, Bridge courses, Faculty-Student Exchange programs, field trips, College Week, mentor-mentee sessions, and college election along with various significant national and international commemorative days are observed.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/1_QbLMvijINn.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

37

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

29

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1832

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Pragjyotish Collegefollows Gauhati University's curriculum which coverscross-cutting issues of professional ethics, gender, human values, the environment and sustainability via 100 courses. Apart from the university prescribed curriculum the college incorporate such issues by various

extracurricular activities.

Environment and Sustainability:

- Inclusion of environmental studies and environment related course in discipline such as Botany, Assamese etc. in curriculum.
- Institution observes World Environment Day and executes Government's environmental initiatives. College regularly organises campus and riverbank cleaning drives, campus bird count, popular talks, various competitions, community services, awareness and outreach programs, where students actively participate.

Professional Ethics:

- Inclusion of professional ethics in discipline like Philosophy, Botany etc.
- IQAC has developed a Code of Professional Ethics handbook for all stakeholders.
- Institute promotes Professional ethics by talks, awareness camp and workshops.

Gender :

- Inclusion of gender issues in discipline like Political Science, History etc.
- Pragjyotish College Women Study Centre , Internal Complaint Committee plays a pivotal role on gender sensitization by various programs.
- Gender issues are addressed through activities like sanitary pad distribution in college hostel and nearby school.

Human Values:

- Inclusion of human values in discipline like Assamese, Bengali etc.
- Human values are fostered among the students by celebration of Human Rights Day, National Yoga Day, certificate courses, community services and awareness programs, Free Health camps for community and college

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      staffs, workshops and talks.
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File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

58

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

994

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/upload%20Feedback%20Analysis%20report%20final_BF2Cxla7An.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://pragjyotishcollege.ac.in/iqac/feedback-analysis

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1107

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

516

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the commencement of every new academic session, a student induction program followed by bridge course is organized for newly enrolled students. Based on student teacher ratio, an effective mentor mentee system is maintained wherein each mentee is given special care to understand learning state followed by proper guidance and support.

To assess the learning level, institution follows three modes of assessment i.e., pre-assessment, formative and summative assessment. At regular intervals after commencement of classes, a subject-based pre-assessment is conducted in the form of class test, MCQ test, question answer session in class and assignments (hybrid mode). Further, formative and summative assessment is conducted by seminar presentations, sessional and external examinations.

As per the pre-assessment and mentors review, students are categorized into slow and advanced learners. Special attention is given to slow learners through special notes, doubt-clearing sessions, animated tutorials and remedial

classes. Additional support is also provided through counselling and regular contact through phone calls and text messages. Advanced learners are catered with special webinars, talks by distinguished personalities, workshops, career-oriented programs, and institutional visits. Overall, the institution strives to provide comprehensive support and resources to facilitate learning for all students with special emphasison research activities,entrepreneurship and skill development.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_Roy3JD5H0J.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2649	114

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learning experience of students is enhanced primarily by incorporation of subject specific experiential, participative learning and problem-based understanding in the academic framework.

A holistic learning environment beyond the traditional classroom teaching is created by experiential activities through site visits, field survey, industry & laboratory visits, workshops and outreach programmes. The institution organises invited talks by industry luminaries, subject experts and prominent alumni to enrich students' knowledge and make them experience the future scope to their respective disciplines.

Active participative learning is encouraged among students through student exchange programme, group discussions, debates, seminar presentations, quizzes, screen & stage plays, editing and writings in magazines & newsletters.Departmental student society and students' union also organizes departmental and institutional-level competition, fostering learning through extra-curricular activities like literacy, sports and cultural events.

Students are equipped with problem-solving strategies along with theoretical knowledge through hands-on by field surveys, project works, algorithm programming, solving innovative mathematical equations, model preparation, chemical analysis, solving biological problems which generate the capacity for critical and creative thinking skills. This multifaceted approach ensures a dynamic and participative learning experience for students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_A9iLdQqPDF.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is well-equipped with ICT facilities in all departments supported by latest teaching learning software. The college administration encourages and supports teachers in participation of faculty development programme and workshops on modern teaching learning tools both financially and duty leave grants. The college provides institutional email facility facilitated with Google educational workspace to all teachers for functional utilization of online-ICT tools- Gmail, Google Classroom, Google Meet, Google Form for effective teaching. Teachers leverage ICT tools to disseminate academic information creatively, using mediums such as PowerPoint presentations, animated video tutorials, YouTube, discipline-specific software, and educational applications i.e., QGIS, ARCGIS, Google Earth, R, SPSS, MATLAB, Spreadsheet, SciLab, and QUCS. Teachers use semester wise WhatsApp groups and Google Classroom for sharing of

class notes and relevant academic informations. Along with teaching activities, ICT tools are also used in evaluating students through online quiz and MCQs, submission of assignments, and online student seminars and webinars with prominent resource persons.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

114

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

114

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

60

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1436

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution conducts internal assessments in accordance with the affiliating university's norms. An academic calendar is aligned with the university schedule, outlining the assessment period. A preliminary academic meeting is held addressing agenda to assessment dates, question paper formulation, duty allocation, and examination monitoring. Semester wise examination committees are formed for smooth conduct of assessment. Detailed notifications on schedules and guidelines are circulated at departmental and institutional levels. Examinations are overseen by these committees and departmental faculties, with active monitoring

by the Principal and senior faculty member. Faculty members evaluate answer sheets within 5-10 days, addressing student grievances promptly. Re-examinations are offered with special tutorial support for poor performing students. Final scoresheets and scripts are submitted to the examination committee, displayed on notice boards and the website for transparency. Parent-teacher meetings, online or offline, communicate attendance percentages and scorecards to parents, fostering collaboration in student progress.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_uMzGRG8QAg.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The internal evaluation system is being done under the rules stipulated by the affiliating university.

- The institution deals with exam-related grievances both internally with in-house examination committees and externally by forwarding the same to the University. The HoDs and teachers of respective department handle grievances of internal assessment and resolve them immediately.
- Grievance redressal cell along with examination committees constituted by the college authority deals with grievances wherethe faculty members of the respective departments as well as the administrative office provides full support by helping them to apply in proper format prescribed by the University, which are then forwarded to the University, routed through the Principal, for proper verificationand handling of the grievances in an efficient manner.
- If grievances/queries related to practical marks or sessional examination marks are reported either by the University or any student, it is handled by the examination committee that conducted the respective end-termexamination.
- All student-related examination grievances are handled both by the college and University in a time-bound and

swift manner so that no unnecessary harassment is meted out to any student.

File Description	Documents
Any additional information	View File
Link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_JbrXHUEamJ.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution places a vital emphasis on communicating program and course outcomes, recognizing their integral role in student awareness. As an affiliated college under Gauhati University, the college follows the academic syllabus with pre-approved programme and course outcome through thecourses opted. The programme and course outcome are clearly stated and made aware amongst the students via online and offline mode.

The college website at both institutional and departmental level features comprehensive details of academic courses with clear indication of program and course outcomes. The faculty members of each course also circulate the outcome using Google classroom and student WhatsApp groups. The course outcomes are also displayed in departmental notice board.

At the beginning of each academic session, departments conduct orientation programme followed by bridge courses to acquaint students with outcomes associated with respective courses. The faculty members are also well-acquainted with the programme and course outcome as per prescribed syllabus of the university.

To enhance clarity in programme and course outcome, Bloom's taxonomy has been integrated into educational learning outcomes for each topic within discipline-specific course syllabus denoting levels of complexity and specificity. Students are well informed about this transparent approach on educational objectives, fostering an optimal learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_SSeAmLKiLK.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution places a primary focus on the evaluation of attainment to programme outcomes (POs) and course outcomes (COs) by students using both direct and indirect measures. The performance of students in both internal and external examinations are used as direct mode of evaluation. Indirect evaluation to attainment of CO and PO is performed based on student job placement, progression to higher education, student's success in competitive examinations like NET, SLET, CUET and GATE. Students achievement as best graduates and course toppers at both departmental and university are directly used to measure the attainment of programme or course outcome. In relation to attainment at internal level based on Bloom's Taxonomy, the academic progression is evaluated keeping track of the students' performance in class test, student seminars and assignments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_UsMWcE5kVU.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

536

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/NEW_2_28JkhqymUL.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_zerbiK6XaP.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic

year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- **Innovation and Incubation Centre is producing LED bulbs asgreen energy initiative. Bio fertilizer is produced by Botany departmentunder this initiative. Development and maintenance of nursery.**
- **Wall Magazines with QR Code by 18 departments and Magazines and Newsletters by 5 departments are published to showcase creative writings of the students along with the important events and achievements of the teachers and students.**
- **Skill Development Cell held**
- **-based knowledge and hands-on-training to the students**

- **College authority in consultation with Pragjyotish College Research Council has initiated best researcher award to individual faculty and best department award for research activities along with financial assistance for research paper publication in quality journals.**
- **Information and Career Guidance Cell organized 6 programmes for the students. Departments alsoorganizedsimilar subject specificprogrammes.**
- **The Language Laboratory conducted 30 skill-based classes for the language departments.**
- **The fully automated Central Library facilitates the students and teacherswith its digital database for knowledge transfer.**
- **Knowledge is transferred through YouTube links, Google platforms and WhatsApp in the form of PPTs and E-materials.**
- **To encourageearning while learning, the departments of Botany, Geographyand Anthropology organized exhibition cum saleoflocal food and handicraft products prepared by the students.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/3_RLwUn0pK4B.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

35

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://academic.gauhati.ac.in/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

67

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **The NSS unit of Pragjyotish College along with Assamese department conducted an outreach activity and extension programmes at Santipur L.P School.**
- **Economics department has conducted 4outreach programmes: student-teacher interactive program, motivational speech, and cancer awareness programme at Chamuapara village, donation of money under Vidyanjali scheme at Mirza Girls High School.**
- **River bank cleaning was carried out by the students of Geography Department under the aegis of Xhipa, a student voluntary group at Lachit Ghat of the river Brahmaputra.**
- **Students of Geology department carried out a river bank cleaning drive at Lachit Ghat, Guwahati.**
- **Awareness Programme on Waste Managementconducted by Botany department andthe volunteers of NCC and NSS unit of the college in the fringe areas.**
- **The NSS unit of the college has conducted 18outreach programmes including Clean Bharalu drive, food distribution on Poshan Month, sanitary pads distribution among the school students, Celebration of National Unity Day.**
- **Community Development Cell along with Chemistry department has carried out Water Quality Testing in the fringe area of the college and prepared a report on water quality.**

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/Supporting%20data%203_OKXqJc8N23.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from

Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

712

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

23

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

27

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Pragjyotish College has campus area of 26,500 square-meters, out of which 6700 square-meters is built-up area.

- **Classrooms: There are total 90 spacious, well-furnished, well-ventilated, well-illuminated classrooms are available. Total 29 numbers of classrooms are equipped with LCD projector, Smart boards, WiFi, and LAN.**
- **Laboratories: There are total 25 well-equipped laboratories with sophisticated instruments and updated softwares. Adequate safety measures like safety guidelines displays, first-aid boxes, and fire extinguishers are available in the laboratories. The lab facilities are open to interested students after regular routine hours.**

An advanced research laboratory and a sophisticated instrument laboratory (Chemistry Department), a plant tissue culture laboratory (Botany Department), a GIS laboratory (Geography Department) are available.

- **Language Lab: The College has a language lab for developing students' communication and soft skills.**
- **Computer facilities: Computer laboratories are available in the Geography, Mathematics, Statistics, Physics, Computer Science, e-commerce & IT, and Tourism Management departments. Library has an e-corner with 10 computers. There are total 158 working computers are**

available
- **Three ICT-enabled seminar halls and two conference room are available.**
- **Generator with 125 kW power is available for continuous power supply. Solar panel with 8 kW power is also available.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_vUlW4YEODy.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides sports and games facilities for well-being of student's mental and physical health.

Sports Facilities: There is one playground, one open courtyard and one basketball court in the college campus. Indoor and outdoor games are held in the college campus. MoU has been signed with Sonaram Higher Secondary School, which is 500 m away from the

- **college campus for outdoor games facility. A sports library is also available in the college.**
- **Gym & Yoga Facilities: Gymnasium facility is available for students, employees, and local community. It is well equipped with modern equipment and has adjoining changing room, washroom, and restroom. One gym instructor has appointed for the beginners. An open area is available in the college campus for yoga-classes.**
- **Cultural facilities: The college campus hosts a variety of cultural programmes. Larger events are organized in the central auditorium, smaller ones are usually held in the seminar halls and in the open area of the campus.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_NhvybXgVk5.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

90

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

310.1

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of Pragjyotish College has been named after Pandit Tirthanath Sarma, prominent educationist and founder principal of the college. The Library is a spacious and well-ventilated library with a collection of 36,019 Text Books, 24,773 Reference Books, 6,000+ e-Journals, 31 lakh+ e-Books, 8 e-Newspaper and 89 CDs and DVDs.

The institution is a member of N-LIST. The Integrated Library Management System (ILMS) SOUL 2.0 completely automates the library. Modules including Masters, RFID-Link, Book Accession, Membership, Circulation, OPAC, Catalogues, and Administration are part of the library management software. The RFID attendance system is used to determine the number of visitors to the library. There are other services like book bank specialty and database backup recovery facilities. The National Digital Library of India (NDLI), the Digital Library of India (DLI), and the National Science Digital Library(NSDL)are all connected to the library. The library has established connections with DESIDOC, NISCAIR, the Directory of Open Access Journals (DOAJ), and the Online Periodical Repository. In terms of OER, the library offers e-PG Pathsala, eGyankosh and Shodhganga.

The library is availing the membership of INFLIBNET consortia and DELNET. Processing, periodicals, reference, reprography, circulation, and digital library service are available divisions at the central library. A total of 72 people can sit in the reading room and central library area (65 students and 7 teachers). The library has an independent website having its own URL http://103.68.55.18:8080/jspui/library/.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_ABe83DvrMg.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

.92

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

24

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has been regularly maintaining its IT facilities such as computers, printers, Xerox machines, LCD projectors. For ensuring smooth conduction of e-works, college has

designated lease line under Reliance Jio with the speed of 1 GBPS mainline and another 7 sub-lines with 100 MBPS speed. A dynamic institutional website with large cyberspace is available.

The teaching-learning process is carried out with smart classrooms, ICT-enabled classrooms, and seminar halls with LCD screens. Online enrollment

- and renewal for all courses is monitored through a separate web page, i.e. pconline.ac.in.
- The Central Library is entirely digitalized using RFID technology. It uses 'SOUL' software, a versatile and user-friendly Online Public Access Catalogue (OPAC) for simple and advanced search. Library has one e-corner facility.
- The department of computer science periodically hosts free training classes for all stakeholders.
- Employee's attendance and regular classes are monitored through Biometric system and CCTV surveillance, respectively.

Table: ICT facilities available in the College

Sl No.

Facility

2022-23

1

Total No. of computer

158

2

Internet facility

1 GBPS (mainline)

7 × 100 MBPS (sub lines)

3

Campus network

LAN and WiFi s available

4

Computer Lab

06

5

Language Lab

01

6

ICT Enabled classroom

25

7

LCD projector

20

8

ICT-enabled Seminar Halls

05

9

Printers

36

10

CCTV

145

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_8ONWTTkq9u.pdf

4.3.2 - Number of Computers

158

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

61.76

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College maintains a "Handbook of Policy and Procedure" for usage and maintenance of physical and academic facilities.

- **Academic Facilities: Classrooms are maintained by a "Classroom Maintenance Committee". Laboratories are maintained by the respective departments. Allocation and usage of classrooms and laboratories are decided by the "Class Routine Committee". The college library is maintained by the "Library Advisory Committee". Staff members and the librarian monitor day-to-day activities. The "Pragjyotish College Publication Hub Committee" monitors all the publications of the college.**
- **Physical Facilities: The college canteen is monitored by a "Canteen Monitoring Committee" and is run under lease with assistance from an outside vendor. The sports infrastructure is monitored by the "Sports and Games Promotion Committee". A Gymnasium Instructor maintains the Gymnasium. The Girls' Hostel is governed by the "Hostel Advisory Committee". A lady warden is appointed to look after the daily activities of the hostel. The college campus is cleaned by employees, and waste is collected daily by municipal garbage vans. Display boards with necessary maintenance regulations are hung at strategic locations.**

Power Supply: One electrician is appointed to check and ensure continuouspower supply maintenance of electrical gadgets.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_KRira9M8xc.pdf</u>

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1845

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/5_7xrXLCNB8h.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

599

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

599

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

48

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

168

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

24

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Pragjyotish College has an active student union (Pragjyotish College Students' Union) where members are elected annually. The composition of the PCSU is as follows – President, Vice President, General Secretary, Assistant General Secretary, Editor, College Magazine, Cultural Secretary, Secretary General Sports, Minor Games Secretary, Cricket Secretary, Gymnasium Secretary, Debate & Symposium Secretary, Music Secretary, Social Service Secretary, Girls' Common Room Secretary, and Boys' Common Room Secretary. The PCSU organizes Annual College Week with various sports, cultural and literary events. All such events witnessactive participation of students. Studentmembersapart from taking active role in the deliberations of IQAC and 21 otherin-house cells/bodies, are also involved in organizing General Freshmen Social, farewell programs, awareness campaigns, free health check-up camps, celebration of commemorative days, providing financial assistance, social and community service works through NSS, NCC, Red Ribbon Club, Bharat Scouts and Guides, and different departmental bodies.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/5_W0NLcoPtxR.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

48

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Pragjyotish College Alumni Association is registered under the Registration of Societies Act XXI of 1860 since 30.05.2019. Alumni activities exist in all academic departments of the college. The registration of alumni apart from being done in offline mode is also being initiated in the college website through online mode. Every academic department of the college have separate alumni cell and alumni are invited to participate in various departmental activities such as freshmen social, alumni meet, farewell meet, Teachers' Day and other departmental events. Alumni meets are organized from time to time to facilitate a healthy interaction amongstthem. The alumni are also engaged in taking classes for the students along with career guidance and counseling for higher education and placement. The departments of the college maintain a close relationship with the alumni through social networking mode. Activities for the session 2022-2023 have been organized by Alumni Association of various departments. Alumni of many departments have also made significant contribution in support services such as donation of books, interaction sessions, and classes for current students, career counselling, health-care related activities, etc.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/5_77p57eTCWd.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 - Institutional Vision and Leadership
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution
The governance of Pragjyotish College consistently aligns with and upholds the institution's vision and mission.   • **The institute is dedicated to realizing the higher education aspirations of students from all regional states, as evidenced by its inclusive admission procedures, hostel accommodations and diversity in programs (5 streams), language, culture and economics.**   • **The introduction of postgraduate courses across 9 subjects, the establishment of self-financed departments like performing arts, fine arts and tourism, and the incorporation of add-on courses with an emphasis on innovation and initiatives all resonate with the institute's vision.**   • **Quality education is ensured through different means like ICT-enabled facilities, Diagnostic tests, Seminars, Exhibitions, Career counselling, Coaching for competitive examinations, interdepartmental**

Competitions, Tutorials, Remedials, etc.

- **The active support of the institute's governance towards a variety of activities conducted by the Career Counselling Cell, initiatives led by the Incubation and Innovation Cell, and events such as departmental exhibition cum sales significantly contribute to the institute's mission of fostering self-reliance and promoting self-employability.**

Democratic and transparent functioning of the administration is ensured through:

- **Active involvement of the Pragjyotish College Students Union (PCSU), Guardians' Forum (PCGF), and Retired Teachers' Forum (PCRTF), etc.**
- **Initiatives such as cashless transactions, online admissions, website updates, and stakeholder feedback.**

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_Hl4vIAjHd9.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution emphasizes decentralization and participative management, engaging diverse stakeholders at various levels.

- **The Governing Body (GB) serves as the apex policy-maker, representing teaching and non-teaching staff, parents, and university nominees.**

- **The Principal addresses academic issues in consultation with the Vice-principal and departmental heads.**

- **The Internal Quality Assurance Cell (IQAC) ensures the inclusion of multiple stakeholders for achieving quality benchmarks through 49in-house bodies.**

- **Departmental Advisory Committees (DAC) comprises of teachers, students, and guardians.**

- **Representatives from Pragjyotish College Students' Union (PCSU) are involved in various in-house bodies for policy decisions and implementation.**

- **Administrative decentralization is guaranteed through 49in-house committees and cells, cultivating a decentralized structure for decision-making and implementation within the college. This involves coordination between different academic departments and central committees to ensure the smooth functioning of the institution.**

- **Committee meetings are scheduled as needed to facilitate the execution and coordination of specific activities.**

- **The active involvement of the faculties in 7 AQAR subcommittees contributes to the institutional work culture of decentralization and participative management.**

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_H8KQDMIdfd.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college perspective plan is efficiently deployed in the

following manner, the details of which are provided in the institutional portal.

Oversight Committees:

· For effective deployment of strategic plan of the institute, thein-house committees work in coordination with each other.

Financial Transparency and Effeciency:

· Annual budget is prepared bythe Budget Preparation Committee.

· Audit reports regularly uploaded on the college website.

Faculty Development:

· Encourages faculty participation at FDPs, seminars, and workshops.

· IQAC collects quarterly profiles for faculty performance assessment.

Diverse Audits:

· Regular Financial, Green, Energy, Administrativeand Academic Audits.

Quality Recognition:

· Holds ISO Certificate and actively participates in NIRF rankings.

Retired Teachers Engagement:

· Retired teachers actively contribute to outreach and academic activities.

Green Initiatives:

· Achieves Green Campus Certificate.

· Conducts regular plantation drives for a hygienic and green campus.

Paperless Administration:

• **Adopts cashless transactions, ERP.**

• **Utilizesemails for efficient communication.**

The college master plan along with documents related to deployment of various support facilities are uploaded to the institutional portal.

A Case-Study: E-governance Practices:

• **Online admissions and fee collection methods.**

• **RFID-enabled library with 61,271 books.**

• **Biometric attendance and high-speed internet.**

• **Online student feedback and ICT-enabled facilities.**

• **Regular website maintenance and comprehensive CCTV surveillance.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_InErVurh86.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative hierarchy of the institution is headed by the Governing Body, followed by the Principal, Vice-Principal, and then by the Heads of the academic departments. The departmental hierarchy is led by the Head, Associate Professors, and Assistant Professors. The library staff consists of the librarian, assistant librarian, and other

assisting staff members.

Service Rule: The institution's service conditions of the permanent teachers, including their appointment and promotion, are regulated as per the rules and procedures stipulated by UGC and Govt. of Assam, whereas the services of the contractual staff are governed by the set of rules drafted by the college authority.

Recruitment Procedure: All the fresh recruitments for the permanent postsare madeby public advertisements in newspapers and through the college website as per the state govt. and UGC rules; and their promotions are also made according to UGC/Government of Assam rules, through DPCs, held as and when necessary.

Various Cells: The Internal Complaint Cell (ICC), Students' Grievance Redressal Cell, and Anti-Ragging Committee have been set up to deal with the grievances.

Inhouse Bodies: In-house bodies are constituted by the Principal, in consultation with the IQAC, and subsequently approved by the GB.Monitoring of their functions isaccomplished via periodic meetings organized by IQAC.

ERP: The ERP system manages the institutional resource allocationand management

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/Doc1_XdPJfiN4z0.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission	A. All of the above

and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College is rich in welfare measures.

The institution maintains a Day Care Centre Facility and a well-equipped First Aid Facility and arranges health camps on a periodical basis.

• The Group Insurance and Provident Fund facility is available for all the permanent staff members, whereas a periodical pay revision is undertaken for the contractual teachers.

• Non-teaching and contractual teachers are provided with financial assistance during their urgent needs.

• Leaves to employees are sanctioned as per the guidelines of UGC and Govt. of Assam.

• Drinking water facility for all, and provisions of pantry rooms in several departments has been made.

• Departments have dedicated library, computers, printers, projectors, and high-speed internet facilities. Additionally, the college features a central library.

• Free computer training to all interested employees.

• The Internal Complaint Committee is formed to address any

instances of sexual harassment that may occur.

· The gymnasium facility of the institution can be availed by all its members.

· Adequate parking area and quarters for non-teaching staff is available in the college.

· To enhance the working environment and uphold dignity, the institute endorses various initiatives led by the Pragjyotish College Teachers Unit (PCTU) and the Pragjyotish College Women Study Centre (PCWSC).

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_20EK4y9HsQ.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

17

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

09

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

107

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Pragjyotish College has a robust and sound performance

appraisal system for teaching and non-teaching staff.

- **Each department records daily academic and co-curricular activities in log-books and/or ERP verified by HoD.**

- **A comprehensive online feedback system along with a provision of a suggestion box evaluates teaching and non-teaching staff annually, with confidential results communicated to teachers through the Principal for remedial measures to enhance skills.**

- **The institute encourages faculty members by awarding "Best Library User" and "Academic Achievement Award" to department& faculty member.**

- **Performance Appraisal formats for permanent faculty members, crucial for promotions, are certified by the Principal and IQAC and submitted to the Office of the Directorate of Higher Education for promotions.**

- **In essence, the college prioritizes systematic record-keeping, feedback, and appraisal to enhance staff skills.**

- **External academic audits emphasize the commitment to fostering a conducive learning environment and maintaining high standards in academic and non-academic aspects.**

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_U5uHr5TsT9.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a robust mechanism for the audit of all institutional financial activities. It involves a two-tier audit system, viz.

1. Internal Audit 2. External Audit

Internal Audit:

The internal audit is conducted on an annual basis by a reputed Chartered Accountant firm appointed by the college authority. After the internal audit report is prepared, it is placed before the Governing Body (GB) meeting for scrutiny and subsequent necessary approval.

External Audit:

After acceptance of the internal audit report by the GB, the Government of Assam's Directorate of Audit (Local Fund) is invited to officially carry out the governmental audit. Notably, the institution has completed its financial audit up to the financial year 2022-23.

However, as per the rules, the financial transactions that come under the purview of Rashtriya Uchchatar Shiksha Abhiyan (RUSA) funding are audited separately. Utilization certificates prepared as per the guidelines of the respective funding agency are audited by CA and submitted to the corresponding agency.

To sum up, the institution maintains transparency in all its financial activities by uploading all the annual audit reports in the college portal for public view.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/IQAC_AUDIT/INTERNAL%20FINANCIAL%20AUDIT%20REPORT%202022-23%20FROM%2001_9Sev6q98ko.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

543.30

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds: To meet the requirements of funds in various aspects, the institution submits proposals to UGC, RUSA and state government. However, it also adopts few other methods to generate a portion of its funds

- **Funds from (a) Institute of Distance and Open Learning, Gauhati University(IDOL-GU), (b) Indira Gandhi National Open University(IGNOU), and (c) Krishna Kanta Handiqui State Open University(KKHSOU) for running their respective study centres.**
- **Revenue earnings from rental of an ATM, and a Respirable Dust Sampler.**

Surplus funds from different university examination center

fees, and funds obtained as the examination fees of various govt. and non-govt. recruitment

- examinations.
- License fee from the college canteen.
- Funds generated through Gymnasium Hub.
- Interest accrued from deposits at banks.
- Miscellaneous grants from individuals/ bodies.

Utilization of resources:

- Classrooms rented to various govt./ public bodies for holding examinations on Sundays.
- Facilities in the Gymnasium (built out of RUSA grants) are utilized by students, staff, and users from the neighborhood with prior permission of the authority and fees.
- Two large ponds inside the campus serve as breeding houses for fish, turtles, and ducks.
- Internet facility is optimally utilized by the faculty members and students.
- Facilities of Karate practice place is utilized by students, staff and outsiders.
- Language Lab with fully internet facilities are being utilized by students and staff of English and Hindi Department.
- Computer Lab is being utilized by students and staff of Mathematics and Statistics Department.
- The Central Auditorium is used in different occasions of the College.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/Supporting%20Documents%20-6_ezt1tRNWT0.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC with 7 AQAR sub committees, 49in-house bodiesworksfor the overall improvement and development of the

college. The IQAC has developedstrategies and processes for quality improvisation of the college.

IQAC conducts:

- regular feedback fromstakeholders, prepares analysis report, action taken report and intimates the feedback report to the parent university
- workshops, seminars, FDP for quality improvement of the faculty members
- collaborative programmes under MoUs

IQAC monitors:

- mentor-mentee system of the departments
- updation of handbooks, viz. 'Handbook on Professional Conduct and Guidelines', 'Handbook of Institutional usage and maintenance policy (Laid down procedures)' and 'Student Information Booklet'
- Continuation of Daily Log Book for the teaching staff, Lesson Plan cum Record of Classes, and Departmental Activity Diary
- Daily Upgradation of the college website by Website updating and maintenance committee

IQAC facilitates:

- documentation of faculty quarterly profiles
- external audits (AAA, Green Audit, Energy Audit)
- Academic calendar as per the norms of affiliated university

- Departmental course plan format

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_1VgLSwPYLW.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review teaching learning process, structures & methodologies of operations and learning outcomes of the college, the IQAC has set up quality assurance strategies and developed various processes as follows:

- Feedback mechanism: Collects online feedback from students, faculties, alumni and employers on curriculum and teaching learning process; prepares feedback analysis report and action taken report; reforms the teaching-learning programs based on the feedback from stakeholder

- Academic calendar: Based on the University academic calendar, the Institute preparesthe academic calendar at the begining of the year to accommodate various events, examinations, admission process, student election, field study, student-faculty exchange programme, extension and outreach programme
- Performance recognition: IQAC awards the departmental toppers and university toppers
- conducts student satisfactory survey
- conducts workshop on mapping and attainment of COs/POs for faculty members to identify slow learner and advanced learner

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_RIx8VfaxUY.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality

A. All of the above

audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://pragjyotishcollege.ac.in/iqac/annual-report
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college facilitates the following initiatives to promote gender equity:

- Admission Process: Being a co-educational institute, the college facilitates equal opportunity to all gender categories to get admission.
- Extra-curriculum: All genders are equally participated in sports, cultural activities, entrepreneurship programmes, skill development programmes.
- Students' Union: Representatives of all genders are involved in Students' Union body election.
- Awareness Programmes: For promoting gender equity observance of International Women's Day, awareness programmes, skits, plays, seminars, workshops are conducted. Gender sensitization programmes are conducted by Pragjyotish College Women's Study Centre.
- Monitoring Committee: Discipline Maintenance Committee, anti-ragging committee, grievance cell are formed to monitor gender issues.
- Internal Complaints Committee: ICC is actively involved inmitigatingthegender-based discrimination,

- **Equal Representation: In management committees and in-house bodies fair representation from all genders is reflected.**
- **Facilities: Gender based separate common rooms and separate washrooms are available with modern amenities.**
- **Safety and Security: The whole campus is under the surveillance of 154 CCTV cameras to ensure protection for all. Male and female security personnel and full-time female warden for girls' hostel are appointed**
- **Facility for female staff: The Day Care Centre is also available to facilitate working mothers.**

File Description	Documents
Annual gender sensitization action plan	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/7_JCpKdowJY1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/7_LCvXEQYLt4.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There is a waste management mechanism for proper disposal of different kinds of wastes viz, solid, liquid, e-waste and chemical wastes. The institution has adopted the following means for the management of various wastes:

Solid waste:

- Different coloured dustbins like blue and green are installed for degradable and non-degradable solid wastes.
- The garbage collected on daily basis is picked up by Guwahati Municipal Corporation (GMC) for proper disposal and recycling in a garbage carrying van.

- Sanitary napkins are disposed through incineration process.
- For proper disposal of paper waste paper shredder machine is available.

Liquid waste:

- Liquid wastes from the points of generation like the canteen, laboratories and toilets etc. are let out into a proper drainage facility in order to avoid stagnation.

E-waste:

- E-wastes like non-working computers, monitors, printers, memory cards, mother boards, ink cartridges etc. are stored in a separate e-waste stock room for disposal through an external agency or for repairment for recycling.

Chemical waste:

- Provisions are made for disposal of both solid and liquid chemical wastes.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the

institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]
Policy documents and information brochures on the support to be provided	[View File]
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The following initiatives have been taken for providing an inclusive environment:

Cultural inclusiveness:

- **Cultural programs as well as cultural rallies are organized to promote unity in diversity.**
- **To respect every culture sensitive interaction among the stakeholders is prevalent to promote tolerance and inclusiveness.**

Regional inclusiveness:

- **Students from the seven north-eastern states and from other parts of the country get admitted in the different programmes offered by the College.**
- **Regional diversities are showcased by the participation of the students in college week to promote harmony.**

Linguistic inclusiveness:

- **According to the University norm, students pursue their courses in different vernacular and English medium**
- **The presence of six language departments viz. Assamese, Bengali, Bodo, English, Hindi and Sanskrit encourage students of various linguistic communities to take admission in the college.**
- **Students' participation in all activities are welcomed**

in multi linguistic mode.

Communal and Socio-economic inclusiveness:

- Students from different socio-economic background like SC/ST/OBC/MOBC are admitted in the college.
- Students from different religious backgroundareadmitted.

Other inclusiveness:

- The College welcomes all to involve in National Cadet Corps Units viz. Army (boys & girls units), Navy, Air.
- The NSS, RRC and YRC units of the College provide all students a platform for involvement in socially relevant activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has adopted the following means for the sensitization of students and employees to constitutional obligations:

Activities for inculcating values:

- Great emphasis is laid on the discipline and character building of the stakeholders by providing the opportunities to get involved with organizations like NCC, NSS, RRC and YRC which gives platform for involvement in nation building process.

Activities for inculcating human rights:

- The International Human Rights Day is celebrated annually on 10th of December by the college for promoting awareness regarding human rights.

Activities for inculcating sense of duty and responsibility:

- **The celebration of World Environment Day with the active involvement of the stakeholders in activities like invited talks, tree plantation and cleaning programs, etc. have created generosity towardsenvironment protection & preservation.**
- **The celebration of Independence Day and Republic Day in the college campus imbibes a sense of patriotism.**
- **The celebration of National Science Day, with otherco-related events has also helped in imbibing a scientific temperament amongst the stakeholders.**
- **"Anti-ragging Central Committee" and "Anti-tobacco Squad"areformed to monitor and create awareness about the duties and responsibilities of citizens for a healthy society.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/7_rSLhZPKWIr.pdf
Any other relevant information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/7_z8NIESHq0Y.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Pragjyotish College celebratesnational and international events every year with the active participation of teaching, non-teaching staffs and students of college with the motive to realize the importance and value of these days.

- Independence Day was celebrated on 15th of August and the Republic Day was celebrated on 26th of January.
- World Philosophy Day was celebrated on 17th of November.

- International Human Rights Day was celebrated on 10th of December.
- International Mathematics Day was celebrated on 22nd of December.

- International Mother Language Day was celebrated on 21st of February by the linguistic departments in the college premises as well as in Pragati Pathshala.

- International Women's day was celebrated by PCWSC, Pragjyotish College Women Study Centre, on 8th of March.
- World Environment Day was celebrated on 5th of June and International Yoga day on 21st of June.

- Different programs organized on the occasion of 400th Birth Anniversary of BirLachit Borphukan
- Celebrated 162th Birth Anniversary of Rabindranath

- Tagore on 09/05/23.
- National Endangered Species (3rd Friday of May) Biodiversity Day (22/05/2023) and World Turtle day (23/05/2023) were celebrated.
- Anti Tobacco Day, World tourism day, World Anthropology Day, World Heritage Day, Teachers Day, World Poetry Day andother important days were celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: Holistic development of adopted village, schools and fringe areas.

Objective of the Practice: Awareness, Assistance, Cleanliness and Plantation

Context: Village adoption, school adoption and development of fringe areas.

The Practice

Free health checkup & cancer awareness camp.

Flood Assistance

Veterinary assistance

School Infrastructuredevelopment

Students' overall development.

Awareness drive and plantation along river Bharalu.

Evidence of Success:

"Flood-Relief Camp" facilitated 100+ household

Increased students' attendance and enrollment

Facilitated computer set

Improved infrastructure

Problems Encountered and Resources Required: Poor road condition, communication gap and shortage of fund.

Title of the Practice: Preservation of Institutional Heritage entities and conservation of Biodiversity.

Objective of the Practice: "To Preserve, To Conserve"

Context: Preservation of 70 years old heritage building and library resources, two ponds, conservation of biodiversity and bio-resources.

The Practice:

Preservation and maintenance of heritage building and library resources.

Maintenance of healthy open space.

Preservation and management of ponds for biodiversity conservation.

Plantation drives near the pond.

Preservation and restoration of threatened Turtle species

Evidence of Success:

70 years old college building is preserved.

Campus bird count (43 species identified) and inventorizing biodiversity.

8 species of vulnerable to critically endangered (IUCN-2021)

turtle's species are restored and conserved at campus pond.

The pond enhanced infiltration and groundwater recharge.

Revenue generation by integrated fish culture.

Problems Encountered and Resources Required:

Termite problem in preserving heritage building.

Shortage of fund for fencing, embankment.

Maintaining the pond water level.

File Description	Documents
Best practices in the Institutional website	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/Best%20Practice%202%20document_uuB3IYmn2L.pdf
Any other relevant information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/Best%20Practice%202%20document_uuB3IYmn2L.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Keeping in tune with the institutional vision "…vibrant and continuous innovations and initiatives in multiple spheres of academic as well as professional development…" and the institutional mission statement "…to make teachers and the taught, partners in the learning process…" and "…to promote a student-friendly atmosphere…", the teachers of the college pay occasional visits to the residences of their students with a view to strengthen the rapport and bonding between both. This facilitates the teachers to get introduced with the parents and guardians, apart from getting familiarized with the socio-economic set-up in which their students get groomed up in their home front. Such a mechanism of home visits has inculcated a sense of pride and trust amongst the students and their family members. It has also enabled the teachers to learn about the personal traits of their students and their learning habits at home. Such visits have also

strengthened the bonding between the parents, which also constitute an important stakeholder in the institutional development process. The mechanism has encouraged the parents towards enhanced cooperation with the teachers for personal and scholarly development of their wards.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Conducting a National Seminar by Commission for Scientific and Technical Terminology (CCST) New Delhi, Ministry of education.
2. NIRF participation for the year 2024.
3. Promoting disable friendly, barrier free environment.
4. Quality Audit on Green & Environment Audit, Energy Audit and Academic & Administrative Audit to be undertaken.
5. To arrange programme for promoting regional inclusiveness.
6. Professional skill development programme for office bearer such as Computer training / spoken English etc.
7. To hold workshop on Research methodology / skill Development / IPR by all departments.
8. Provision for charging point for Vehicles.
9. To undertake energy conservation measures – more solar panel, use of office power saving devices.
10. AQAR 2022-23 to be uploaded.