



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	PRAGJYOTISH COLLEGE
• Name of the Head of the institution	DR. MANOJ KUMAR MAHANTA
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	+919864980654
• Mobile no	9435311498
• Registered e-mail	coordinatoriqac@pragjyotishcollege.ac.in
• Alternate e-mail	namitadas@pragjyotishcollege.ac.in
• Address	J. P. Agarwala Road, Santipur
• City/Town	GUWAHATI
• State/UT	ASSAM
• Pin Code	781009
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	GAUHATI UNIVERSITY				
• Name of the IQAC Coordinator	Dr. Namita Das				
• Phone No.	+919435306773				
• Alternate phone No.	9101931327				
• Mobile	9101931327				
• IQAC e-mail address	coordinatoriqac@pragjyotishcollege.ac.in				
• Alternate Email address	namitadas@pragjyotishcollege.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://webbackend.pragjyotishcollege.ac.in/src/uploads/IQAC_AQAR/AQAR%202020-21_tNe33iHvtE.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://webbackend.pragjyotishcollege.ac.in/src/uploads/COLLEGE_DOWNLOADS/COLLEGE-ACADEMIC-CALENDAR-2021-1_it1fCT0vS3.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73	2004	08/01/2004	07/01/2009
Cycle 2	B	2.61	2011	08/01/2011	07/01/2016
Cycle 3	B	2.44	2021	08/02/2021	14/02/2026
6.Date of Establishment of IQAC			06/04/2002		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	ICHR's Research Project Grant	Indian Council of Historical Research	From 10.12.2021 to 10.12.2023	325000
Faculty	Teachers Associateship for Research Excellence (TARE)	Science and Engineering Research Board	From 06.12.2021 to 06.12.2024	825000
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 			View File	
9. No. of IQAC meetings held during the year			9	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 			Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 			No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
Submission of AQAR (2020-21)				
Publication of Vision document for Policy maker.				
Organizing five webinars on National Education Policy 2020.				

Maiden participation in NIRF rankings.

Conduct of institutional Green Audit and Energy Audit

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To start the preparation works for a 4 year Bachelor of Fine Arts (B.F.A) curriculum by the college at its own in lines of the CBCS curriculum.	Pertinent Resolution taken in GB meeting. Applied to affiliating University (GU) & DHE, Govt. of Assam for obtaining necessary NOC/permission. Four year curriculum design with the help of External Experts.
To procure the curriculum / guide book of the 5 year Bachelor of Fine Arts (B.F.A) program under Gauhati University.	Four year curriculum design with the help of External Experts.
To submit the AQAR 2019-20 to NAAC within 31.12.2021.	Submitted on 29.12.2021.
To start the preparation work for introducing Post Graduate Programs in the department of Botany & History from the next session.	Process is going on. Governing Body resolution taken and forwarded to Department of Higher Education, Govt. of Assam for obtaining necessary NOC/permission. The DHE has also forwarded to Commissioner & Secretary to the Govt. of Assam.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	20/04/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	17/02/2023

15. Multidisciplinary / interdisciplinary

Pragjyotish College is a multi-disciplinary Higher Education Institution with UG and PG programs across five disciplines (a total of 30 departments) namely-

- Humanities which includes the subjects such as Anthropology, Assamese, Bengali, Economics, Education, English, Geography, Hindi, History, Mathematics, Philosophy, Political Science, Sanskrit and Statistics;
- Science discipline which includes subjects such as Anthropology, Botany, Chemistry, Computer Science, Economics, Geology, Geography, Mathematics, Physics, Statistics and Zoology;
- Commerce discipline includes the subjects such as Accountancy, E-Commerce, Finance & Management; Management discipline includes Business Administration & Tourism Management (which runs the BBA & MTM program respectively);
- Information Technology (IT) discipline in Computer Science department (which runs the BCA program).
- The CBCS course curriculum adopted by the parent university is followed in our college, which is multidisciplinary in nature, as it allows students to pursue any subject of any stream according to their choice.

The various departments/ subjects who fall under the PG Programs are-

1. Assamese
2. Economics
3. Education
4. Geography
5. Geology
6. Tourism Management
7. Zoology

Other Multidisciplinary/ Interdisciplinary Initiatives:

- To encourage multidisciplinary research, the college has been publishing a multidisciplinary peer-reviewed journal since

2016.

- Multidisciplinary project is being undertaken by the faculty members of various disciplines.
- MoU's has been signed with various organizations to encourage multidisciplinary approaches
- Interdisciplinary initiatives are encouraged by the institution through holding of inter-departmental talks, organising webinars etc.
- Faculties from various departments take classes in other departments.
- On 27th December 2021 the Departments of History, Economics, Philosophy and Mathematics jointly organized a talk on National Educational Policy 2020.

16.Academic bank of credits (ABC):

Pragjyotish college is affiliated under Gauhati University, so it is only when the affiliating university introduces the system of Academic Bank of Credit, our institution can go for it. However, with the implementation of National Educational Policy 2020, the affiliating university will initiate the system of Academic Bank of Credit and accordingly our institution shall follow the same.

17.Skill development:

Skill Development Programs are conducted round the year for the benefits of the students. These programmes are conducted under the initiative of various cells and committees like NSS, Information and Career Guidance Cell, Language Lab, Health Care Promotion and Maintenance Committee, Entrepreneurship Development Cell as well as by the concerned departments. Following are the programmes held during the year for skill development of students:

- Workshop on 'Training on soft skill and career counselling' was held from 25/10/2021 to 28/10/2021.
- One month Internship Programme was organised by UNESCO Association, Guwahati and Resource Centre for UN-NER in collaboration with IQAC Pragjyotish College from 20/12/2021 to 20/01/2022 covering the broader theme related to promotion of human values, scientific temper, peace and life skill.
- Observation of International Yoga Day for holistic development.
- The departments of Fine Arts and Performing Arts conduct one year Diploma Programs which are of add-on nature.
- MoU has been signed with Assam Don Bosco University on 25th

February 2022 for promoting skill development along with various other initiatives.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- The college has five departments of Indian language namely Assamese, Bengali, Bodo, Hindi and Sanskrit offering UG Honours programs for the students.
- The Assamese Department also offer PG programs in Assamese language, literature and culture.
- The Sanskrit Department offers one year certificate and two years Diploma Programs in Non-Formal Sanskrit Education under Rashtriya Sanskrit Sanstha (Central Sanskrit University).
- There is a well-equipped language laboratory which is being used for various online and offline language class deliberations.
- Classroom delivery by faculty members is done in bi-lingual mode (English & Vernacular).
- Bi-lingual mode (English & Vernacular) is also followed for examination related works. (Question paper and answer sheets)
- Departments of Fine Arts & Performing Arts offer one year Diploma Programs on Satriya Dance and Hindustani Vocal.
- Open Air Classes are taken to familiarise the students with the traditional Indian teaching learning process.
- Observance of Sanskrit Divas and Hindi Divas to inculcate among the students about the significance and contributions of the great Indian Literary scholars in enriching these languages.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The College has clearly stated the Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) for all the programs and courses. The college undertakes various measures to make sure that students successfully meet the stated outcomes. Finally, we also measure the achievement of the outcomes.

- Statement of PO, PSO, COs: The college has stated the POs, PSOs and COs in accordance with academic programme and syllabus of the affiliating university.

i. The POs, PSOs and COs are prepared as per the Bloom's taxonomy.

ii. In the beginning of the academic session the outcomes are shared with the students by the respective departments in the orientation classes.

- Measures for achievement of the outcomes:

- i. Apart from the regular classes, experiential learning methods like field study, industry visit, visit to higher educational institutions/ research institutions and invited lectures by eminent academicians are undertaken.
- ii. Participative learning methods like hands on training programmes, workshops, student seminars, group discussions, quiz, debate and preparation of wall magazines, newsletter, e-magazines are facilitated.
- iii. Guidance for competitive examinations is regularly provided.
- iv. Project works, assignments are given.
- v. Digital resources, computer laboratories, ICT enabled class rooms are easily accessible.
- vi. Student participation in internship/ training programmes is facilitated.

- Measurement of outcome

- i. Analysis of student results (comparing SGPA of I and VI semester and the overall CGPA) are done.
- ii. Students' achievements data in terms of clearing competitive examinations are collected.
- iii. Students' progression data to higher education are collected.
- iv. Students' placement record is collected.

Future plan: The college also plans to map (i) all the COs to POs and PSOs and (ii) syllabus contents to COs. Internal assessments are also planned to be designed as per the COs so that performance in the assessments can be analyzed to find out the attainment of COs.

20.Distance education/online education:

The Distance and Open learning mode has become the most viable learning mode in Higher Education system. Accordingly, our institution has adopted dual mode i.e. ODL mode and conventional mode for promoting higher education.

- The institutions offer various programs through the distance education mode. For this, three study centres namely Indira Gandhi National Open University (IGNOU), Krishna Kanta Handique State Open University (KKHSOU) and Institute of Distance & Open Learning (IDOL, GU) have been set up in the campus, the activities of which are coordinated by three different coordinators.
- A blended learning mode is adopted whereby classroom teaching is supplemented with online classes by the faculty members.
- The Google Classroom is widely used for providing different types of learning materials to the students namely eBooks, ppt presentations, class notes etc.
- Online classes are primarily conducted through Google Meets.

Extended Profile

1.Programme

1.1	785
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2793
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	605
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3		825
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		109
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		119
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		81
Total number of Classrooms and Seminar halls		
4.2		156.81
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		153
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The following measures are adopted for effective curriculum delivery-

1. **Curriculum:** The Institute follows curriculum of its parent University. Course Curriculum and Syllabus committees of the University, involves selected faculties of the Institute.
2. **Academic Committee (AC) and Routine Committee (RC):** The present AC (formed on 2019) has the responsibility for academic meetings and academic calendar as per University guidelines. RC prepares class routine from 9:00 - 17:00 and makes student strength-wise classroom distribution including ICT classes.
3. **Curriculum Delivery, Documentation and Monitoring:**
 - Lesson plans based on POs and COs,
 - Bridge/Orientation course under different programs,
 - Slow and Fast learners identified for adopting proper teaching methodology, remedial/tutorial classes,
 - Class records documentation via attendance register and Daily Log book,
 - Departmental Advisory Committee monitors teaching-learning process, course completion, and academic activities planning,
 - Participation of faculties and students in trainings, seminars, etc.,
 - The College Perspective Plan 2019-2024 (includes measures like introduction of new programs, value-added-courses, etc.),
 - Learning resource accessibility (like internet connectivity, departmental and college library with digital resources, etc.) and
 - Curricula-based feedbacks.
4. **Career Guidance and Students Aids:**
 - Student and faculty exchange programs,
 - Career guidance cell,
 - NET/SLET coaching programs, and
 - Scholarship and welfare facilities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/1_0Krf3rW3Jy.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic activities take place as per Academic calendar of the parent university based on which Institutional Academic calendar is prepared by the IQAC. Examination process takes place strictly in accordance with the regulations of the parent University. For most of the institutional events, academic calendar was followed, however under the COVID-19 scenario; some minor alterations were made in accordance to the affiliating University and the State Government.

- Institutional portal: The Institutional portal has easy access to Academic calendar together with Regulations, Prospectus, Syllabus, Notices and Student information booklet.
- Continuous Internal Evaluation (CIE): For effective transparent CIE process, the college authority appoints examination committees to conduct and monitor the examinations. Appointed internal examiners conduct the examinations process. Internal evaluation includes marks from Sessional Examination (SE) and Internal Assessments (includes student attendance, home assignments, projects, field trips, and other curricular activities) as per the regulations of the parent University. Evaluated sessional scripts are discussed with the students. Evaluation documents are preserved and/or submitted to the University when demanded. Best Attendance Awards are given to students, conferred by the Principal.

Other Activities: Library Orientation program, Bridge Courses, Faculty-Student Exchange, Field trips, College Week, Mentor-Mentee session, College Election and several important National/International days are held and celebrated as per the Academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/1_mDqWweESe4.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

37

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

63

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Pragjyotish College strictly adheres to the curriculum of Gauhati University, which addresses several cross-cutting issues pertaining to professional ethics, gender, human values, environment and sustainability through about 100 courses. The institution has made an effort to incorporate such issues through the curriculum and supporting activities.

Environment and Sustainability:

- The curriculum includes environmental studies course that fosters students' understanding of the environment.
- To promote environmental awareness among students Celebration of World Environment Day with various activities, campus cleanliness drive, project, Bird Watching Camp, Field Trips, Talk by experts, outreach activity are regularly organised where students actively participate.

Professional Ethics:

- Professional ethics is promoted by several courses and seminar on research methodology.
- The IQAC has prepared a handbook on Code of Professional Ethics for all stakeholders.

Gender :

- Pragjyotish College Women Study Centre (PCWSC) plays a vital role on gender sensitization by actively involving students in various programmes.

Human Values:

- Human values are nurtured among the students through celebration of Human Rights Day, home assignment, projects etc.
- Active participation of students, teachers and administrative staff in National Yoga Day organised by Health Promotion and Maintenance Committee enriches the mental as well as the physical health.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

29

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

772

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	https://webbackend.pragjyotishcollege.ac.in/src/uploads/IOAC_FEEDBACK_ANALYSIS_STUDENTS/Revised_Student%20Feedback%20Analysis%20Report%202021-22_fyVNWybu7E.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://webbackend.pragjyotishcollege.ac.in/src/uploads/IOAC_FEEDBACK_ANALYSIS_STUDENTS/Revised_Student%20Feedback%20Analysis%20Report%202021-22_fyVNWybu7E.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1387

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

634

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the beginning of each new academic session, a bridge course is organized for newly enrolled students in order to familiarize them with the course curriculum and program outcomes. This is particularly important for students who have chosen an honours program without having a background in that field at the 10+2 level, as per the choice-based credit system (CBCS). To address this, departments provide induction training to introduce students to the subject matter. The institution follows a mentor-mentee system within departments to ensure the well-being of students. To assess their understanding and grasp of knowledge, students are evaluated through various methods, including multiple-choice questions, class tests, seminars, and sessional examinations. Special attention is given to slow learners through doubt-clearing sessions, tutorials, and remedial classes. Additional support is provided in the form of special notes, lecture presentations, and animated video tutorials, shared through digital platforms. Faculty members maintain regular contact with slow learners through phone calls, emails, and text messages. Advanced learners are also catered to with special webinars, talks by distinguished personalities, workshops, career-oriented programs, and institutional visits. Overall, the institution strives to provide comprehensive support and resources to facilitate learning for all students.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_ilxNA6WWCj.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2793	108

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Apart from typical/ conventional classroom teaching, an institution needs to incorporate innovative ways that could provide holistic learning experience to the students. One approach to achieve this is by indulging students in experiential learning activities through field trips/study and visit to industries/institutional research laboratories, which will allow them to gather practical experience, along with theoretical concept, on respective specific subject matter. Invited talks by luminaries on discipline specific topics also enrich the knowledge base of the students and expose them to the future scope of their discipline. Students are encouraged to engage in group discussions, debates, seminar presentations, quizzes, plays, preparation of newsletter and wall-magazines, and many other activities that uplift the participative learning experience of the students. Departmental societies and college students' union organises activities at departmental and institutional level which enrich learning with fun via various competitions and festivals. Furthermore, students are introduced to problem-solving techniques that will help them develop their critical and creative thinking skills as well as their ability to make wise decisions. This is done through exposing the students to real-life phenomenon to attain such qualities.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_RQbmd9uSf0.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools in the recent days, has become an integral part of

the teaching-learning process. It significantly empowers students learning, enhances teaching practices, expands educational opportunities, and prepares learners for the challenges and opportunities of the modern world. The pandemic has made it essential to implement new approaches to teaching, evaluation methods, and create entirely different work settings. Consequently, the teachers of the college have adapted to this new mode of teaching pedagogies. The college have subscribed to Google Workspace for Education package which had enabled the teachers to access tools aiding in teaching and learning. ICT tools are used in various activities such as online classes, sharing of study materials, evaluating students through online quiz and MCQs, submission of assignments, and online student seminars and webinars with prominent resource persons. Dissemination of academic information and learning with fun through powerpoint presentation, animated video tutorials, youtube, discipline specific softwares and apps are used by the teachers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

108

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

109

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

54

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1330

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

An academic meeting is held by the Principal with the HODs regarding notification of dates for the internal examination, setting of question papers, allocation of duties, evaluation of question papers, and declaration of results etc. for every academic session. The institution constitutes separate examination committees for smooth conduct of various internal as well as term-end examinations. The college authority prepares the examination schedule and is communicated to the students through the general notice boards, student WhatsApp groups and institutional website that are maintained in all departments. The sessional examination answer sheets are shown to the students to point out their mistakes and help them by taking tutorial classes for improvement in final examinations. If there are any discrepancies in the evaluation, the matter is brought to the notice of teachers concerned, and necessary corrections are taken. The answer sheets are preserved and documented for further clarification and use, and submitted to the University authorities as and when demanded. The mark lists of the students are prepared after the evaluation procedure is completed and documented. The institution strictly follows the norms and guidelines laid down by the affiliating University and accordingly the internal assessment for each semester is conducted.

File Description	Documents
Any additional information	View File
Link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_u05r07V4uU.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal evaluation system is being done under the rules endorsed by the affiliating university. The institution deals with exam-related grievances both internally with in-house examination committees or externally by forwarding the same to the University. The HoDs and teachers of respective department handle grievances of internal assessment and resolve them immediately. However, examination committees are constituted by the college authority, headed by a convener and other faculty members, separately for each term-end examination and for the grievances related to these external term-end examinations, the faculty members of the respective departments as well as the administrative office provides full support by helping them to apply in proper format prescribed by the University, which are then forwarded to the University, routed through the Principal, for proper re-evaluation and handling of the

grievances in an efficient manner. If grievances/queries related to practical marks or sessional examination marks are reported either by the University or any student, it is handled by the examination committee that conducted the respective term-end examination committees. All student-related examination grievances are handled both by the college and University in a time-bound and swift manner so that no unnecessary harassment is meted out to any student.

File Description	Documents
Any additional information	View File
Link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_BSNhPGGSSj.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme and course outcomes are indispensable part of the academic curriculum and as such, these are crucial towards the awareness of the students. The programme and course details for all the academic courses offered by the institution are displayed on the college website. At the inception of the new academic session, each department organises an orientation class to acquaint the students about the programme and course outcomes of their respective courses in detail. The program-specific outcomes offer a fundamental framework of the outcomes of the subject undertaken by the students towards completion of the programme while the course descriptions are more detailed for the courses that the discipline offers. As a constituent college of Gauhati University, the college follows the academic syllabus approved by the university which is uploaded on the university website. The college included the Bloom's taxonomy model to classify the educational learning outcomes of each topic of the discipline specific course syllabus into levels of complexity and specificity. The same is uploaded and displayed on the college website for the ready reference of the students. The students will know what level of learning is expected from each topic in the syllabus.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_HH5VpdxMCp.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The assessment of attainment of POs and COs by the students are very critical to gauge the overall students' performance and learning outcome. The examination system is one of the direct means to evaluate the learning outcomes as it provide a quantitative measurement of the level of course attainment of the students, specifically their overall performance during the course. The best graduate students at departmental and university level reflects the highest level of attainment by the student in a particular programme. The college performs a result analysis to estimate the academic progression of the student by documenting the results secured in the first and sixth semester end examination in the undergraduate programme. This analysis reflects the level of improvement by a student towards attainment of course outcomes. Another way is by keeping the track of students' progression in to higher educational institutes. Each year numerous students leave our college for higher studies at various institutes across the country. The career counselling cell of the college prepares our students for competitive examinations. The college monitor the students' achievement in cracking various state, national and international competitive examinations. It reveals the accomplishment of the students in terms of fulfilling the course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/2_7nM7dHXY4D.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

596

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/Annual%20Report_PRAGJYOTISH%20COLLEGE_e4nZjaVyKc.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

6

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://serb.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- Pragjyotish College Publication Hub" encourages the teachers to increase the number of publications with ISBN and ISSN.
- The college has also different in-house publications in the form of Newsletters published by various department to showcase the important events and achievement of the teachers and students.
- Pragjyotish College Research Council' encourages the faculties to initiate research activities in different fields.
- The Information and Career Guidance Cell motives and shares career guidance for the students.
- The Language Laboratory conducts skilled based classes for the language departments of the college.
- The Performing arts and Fine arts departments holds the responsibility to inculcate the vocational knowledge of the students which help them to unearth their dormant potency.

- Pandit Tirtha Nath Sarma Library is holding Library automation system with its own digital database.
- The IQAC holds the responsibility to undertake activities related to NAAC and support the college in other administrative works.
- An innovative and effective teaching-learning practice has been initiated as best practice by holding "Open Air Class" by Dr. Avijit Kr. Dutta, faculty from English Department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/3_OTESMvH9Kj.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://academic.gauhati.ac.in/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

18

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- The NSS and NCC unit of Pragjyotish College conducts several outreach activities and extension programmes outside the college campus related to public awareness like hands on

training on Re-use of Plastic" in Pragati Pathshala M.E School, plantation drive programme in connection with World Environment Day etc. The aim of such activity is to serve the society as part of social responsibility apart from normal academic activities.

- Pragjyotish College Women Study Center (PCRC) is taking the responsibility by conducting workshops on Sustainable Development in Gender Equality, International Yoga Day celebration along with other programmes on Gender sensitization.
- The NSS unit of the college also provides community services by conducting "Free Health check-up and medicine distribution" at Sanekuchi, Nalbari to help flood-affected people of the area.
- Pragjyotish College NSS unit conducts a plantation programme to observe the completion of 75th years of independence under the scheme 'Chief Minister's Institutional Programme'.
- With an aim of serving to the Humanity a "Blood donation Camp" was organised by the NSS unit of Pragjyotish College in collaboration with Lions Club of Guwahati and Gauhati Medical College Hospital.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/Supporting%20document%2003_jbUvA8obfx.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

172

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

17

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

17

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Adequate infrastructural facilities including Smart classrooms, ICT-enabled classrooms, laboratories, staff rooms, restrooms, conference/seminar halls, reading rooms, and supports for students with disabilities are available in the college campus.

- **Classrooms:** Spacious classrooms are available for conducting regular, remedial, and tutorial classes. Various examinations and other events are held in these classrooms. Some of the classrooms are equipped with LCD projector, WiFi, and LAN etc. Five interactive boards are available for conducting smart classes.
- **Laboratories:** Well-equipped departmental laboratories are available in different departments like Anthropology, Botany,

Chemistry, Education, Geography, Geology, Physics, Statistics, and Zoology. A DST-SERB funded advanced research laboratory (Chemistry Department), a sophisticated instrument laboratory (Chemistry Department), a DBT funded institutional bio-tech hub (Zoology Department), a plant tissue culture laboratory (Botany Department), a GIS laboratory (Geography Department), and a language laboratory are available.

- **Computer facilities:** Computer laboratories exist with the departments of Mathematics, Physics, Computer Science, e-commerce & IT, and Tourism Management. 128 operational computers are accessible for everyday use for the students at the college.

ICT-enabled seminar halls and conference rooms are available for different lectures, seminars & meetings.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_5g0sesu4KT.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides sports and games facilities to the students for their mental, physical well-being.

- **Sports Facilities:** Indoor games and sports are held on the college grounds. For the purpose of addressing the limitations of outdoor sports and games provisions, a MoU has been signed with Sonaram High School. Hence the outdoor games are played on the Sonaram H.S. School playground, which is less than half a km from the college campus. A playground and a basketball court exist in the college premises. A sports library is also available in the college campus.
- **Gym & Yoga Facilities:** A Gymnasium Hub is available to students, employees, and the local community at a reasonable charge. The Hub is outfitted with contemporary gym equipment and has adjoining changing rooms and restrooms. The technical education given to gym patrons by a gym instructor. A demarcated area has been given in the college campus for yoga.
- **Cultural facilities:** The college campus hosts a variety of cultural performances in numerous occasions. Larger events are

organized in the central auditorium, while smaller ones are organized in the various meeting halls and in the open areas of the campus, such the open courtyard in front of Block-A.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_5JCDuehDE4.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_Ea8OBP2DN0.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

116.26

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The "Pandit Tirthanath Sarma Library" is a spacious, well-ventilated equipped with advanced facilities like ILMS SOUL 2.0 for complete automation, with several modules like Masters, RFID-Link, Membership, Circulation, OPAC, Catalogues, and Administration management system for book accession, reservation and status.
- It has a collection of 89 CDs and DVDs.
- It offers an automated circulation system, an online public access catalogue, reprography, library orientations, Wi-Fi access, Processing, periodicals, references including newspaper clippings, and selective information dissemination.
- It has connection with The National Digital Library of India (NDLI), the Digital Library of India (DLI), and the National Science Digital Library(NSDL), DESIDOC, NISCAIR, the Directory of Open Access Journals (DOAJ), and the Online Periodical Repository.
- In terms of OER, the library offers e-PG Pathsala , e-Gyankosh and Shodhganga.
- Eight e-Newspaper links are available in the library.
- Dewey Decimal Classification System is used to categorize books and provides access to over 6,000 e-Journals and more than 31 lakh eBooks through INFLIBNET and DELNET.
- It has an independent website (URL <http://103.68.55.18:8080/jspui/library/>) for information on rules, facilities, services, and updates.
- Online UPS systems (5 KV) and solar panels are available as power backup options.
- 72 people can sit in the reading room and central library area.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_fwYD5Us3xS.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.16

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has updated its IT facilities by increasing the number of computers, printers, Xerox machines, LCD projectors etc. Online admission process, dynamic website, up gradation of bandwidth, and various softwares such as UV Probe, QGIS etc. have been introduced. A completely new dynamic institutional portal with large cyberspace

is available.

- The teaching-learning process is upgraded with smart classrooms, ICT-enabled classrooms and seminar halls with LCD screen. Online enrolment and renewal for all courses is monitored through a separate web page, i.e. ponline.ac.in.
- The Central Library has been entirely digitalized using RFID technology. It uses 'SOUL' software which provides a highly versatile and user-friendly Online Public Access Catalogue (OPAC) for simple and advanced search.
- The department of computer science periodically hosts free training classes to advance IT skills for both teaching and non-teaching staff.
- The attendance of staff is monitored under Biometric and CCTV surveillance are available around the college.

Table: ICT facilities available in the College

Sl No.

Facility

2021-22

1

Total No. of computer

153

2

Internet facility

50 MBPS connection

3

Campus network

LAN and WiFi is available

4

Computer Lab

04

5

Language Lab

01

6

ICT Enabled classroom

17

7

LCD projector

03

8

ICT-enabled Seminar Halls

02

9

Printers

33

10

CCTV

154

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_3I0BZhSLDp.pdf

4.3.2 - Number of Computers**128**

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****40.54**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Pragjyotish College maintains a handbook of Policy and Procedure for usage and maintenance of physical and academic facilities.

- Academic Facilities: Classrooms are maintained by a classroom**

maintenance committee. Laboratories are maintained by the respective departments. Allocation and usage of classrooms and laboratories are decided by the Class Routine committee. The college library is maintained by the Library Advisory Committee. The Librarian and the staff keep an eye on daily operations. The Pragjyotish College Publication Hub committee monitors all the publications of the college.

- **Physical Facilities:** A Canteen Monitoring Committee oversees the college canteen, which is operated under lease with the help of an outside vendor. The sports infrastructure is monitored by the Sports and Games Promotion Committee. A Gymnasium Instructor maintains the Gymnasium Hub. The Girls' Hostel is governed by the Hostel Advisory Committee. A lady warden oversees daily activities of the hostel. The college campus is cleaned on a regular basis by employees hired by the institution, and waste is collected daily by municipal garbage vans. Display boards with necessary maintenance regulations are hung at strategic locations.

Power Supply: An electrician is appointed to check and ensure continuous power supply maintenance of electrical gadgets.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/4_7RPMaPfZFH.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

440

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/5_HA0M8MOPcK.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

202

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

202

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

43

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

320

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Pragjyotish College Students' Union (PCSU) is an elected executive body of the student members, representing the views and opinion of the student fraternity. They are involved in protecting interests of the students inside the college campus. It is actively involved in different academic, cultural and extracurricular activities of the college annually and ensures the participation of the students. The PCSU conducts the Annual College Week and General Fresher's Social of the college, the annual Youth Festival organized by the affiliating university and publication of the college magazine Pragjyotishya in time is also the annual priority of PCSU. Members are also involved in organizing and celebrating State, Regional and National days of importance like Republic Day, Independence Day, Teacher's Day, Voter's Day, Saraswati Puja etc. The President of PCSU is an active member of the IQAC. Prevention of ragging in the campus, participation in various activities through NCC, NSS and Red Ribbon Club and offering suggestions to the administrative machinery of the college for improving the amenities of the students through the involvement in different in-house committees of the college, the PCSU has become a vital organ of the college.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/5_7p9ZqTW11Y.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Pragjyotish College Alumni Association is a registered society since 30.05.2019, under the Registration of Societies Act XXI of 1860. Alumni activities exist in different academic departments of the college. The registration of alumni apart from being done in offline mode is also being initiated in the college website through online mode. Most of the academic departments of the college have separate alumni cells and alumni are invited to participate in various departmental activities such as Freshmen Social, Alumni Meet, Farewell Meet, Teachers' Day and other departmental events. Alumni Meets are organized from time to time to facilitate a healthy interaction with them. The Alumni are also engaged in taking classes for the students along with career guidance and counseling for higher education and placement. The departments of the college

maintain a close relationship with the alumni through social networking mode. Activities for the Session 2021-2022 have been organized by Alumni Association of Assamese, Mathematics, Philosophy, History, Economics, Chemistry and Botany departments. Alumni of various departments have also made significant contribution in support services such as donation of books, masks, and food items during the Session.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/5_dr5WcDfjcY.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The vision of the institute is to fulfill the visionary aspirations of the regional youth segment through a process of vibrant and continuous innovations and initiatives in multiple spheres of academic as well as professional development, leading to the fullest realization of the potential of the students.

Mission:

Pragjyotish College strives to:

- Make teachers and taught partners in a student friendly atmosphere,
- Encourages students to become self-reliant and self-employable,
- Promote co-curricular activities simultaneously,

- Promote scientific temperament and action,
- Foster and inculcate moral and spiritual values to mould students to be socially-conscious,
- Develop a transparent and responsive administration,
- Undergo self-analysis leading to elimination of bottleneck.

To ensure quality education the college conducts:

- Tutorial and remedial classes
- Add-on courses
- Diagnostic class tests
- Information-Communication Technology (ICT) Classes
- Students' Seminar
- Exhibitions and workshops
- Career-counselling, personality-development programs
- Coaching Classes
- Inter-departmental competition

The democratic & transparent functioning is ensured through:

- Involvement of Pragjyotish College Students Union(PCSU), Pragjyotish College Guardians' Forum (PCGF), and Pragjyotish College Retired Teachers' Forum (PCRTF).
- Initiatives like cashless-transactions, online admission, website uploading of information, submission of annual reports, etc.
- Feedback from various stakeholders is gathered and actions are taken thereupon.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_5vPWjBvR9b.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows a policy of decentralization and participative management by incorporating different stakeholders at multiple levels of management and administration.

- The Governing Body(GB) is the apex policy-making body well represented by the teaching community, non-teaching staffs,

parent/guardian members and nominees from affiliating university.

- Internal Quality Assurance Cell(IQAC) has representations from all stakeholders and AQAR sub-committees are formed for NAAC-related tasks.
- Vice-Principal is appointed as the head to supervise different academic works, whereas the various in-house bodies constituted by IQAC in consultation with principal are granted autonomy.
- Departmental Advisory Committee(DAC)s consist of teachers, students, and guardians for academic monitoring.
- Forums of retired faculty members (Pragjyotish College Retired Teachers' Forum) and guardians (Pragjyotish College Guardians' Forum) are constituted for democratic functioning.
- Pragjyotish College Students' Union(PCSU) works actively for various student-centric activities. Pragjyotish College Joint Coordination Group has stakeholders from IQAC, Pragjyotish College Teachers' Union(PCTU), Pragjyotish College Alumni Association(PCAA), PCSU, PCRTF and PCGF; for undertaking various joint activities.
- Academic council consisting of Principal, Vice-principal, IQAC Coordinator, and all heads of departments addresses academic-related issues.
- Various decentralized committees such as Admission Committee, Routine Committee, Examination Committee, Purchase Committee, etc. have full autonomy to prepare their plan and implementation strategies.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_FUDmhIdj8R.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

IQAC is involved with various aspects of strategy making and planning as per needs and vision of the institution. The aims and objectives of Institutional Perspective Plan (2019-2024) are to:

- Ensure a holistic development and maximum utilization of all resources,

- Promote good governance (including e-governance) for greater efficiency and transparency,
- Incorporate decentralization in operations and functions, and sustainable, environment-friendly practices,
- Introduce new post-graduate, under-graduate, vocational, career-oriented, short-term, diploma and value-added courses,
- Encourage MoUs, collaborations with other institutions, industries, bodies etc.

A Master Plan of the college along with documents related to deployment of various support facilities are uploaded in the institutional portal.

A Case Study: Good governance (including e-governance) practices:

Admission: Admission through online admission portal.

Fee collection and record: Fees collected via POS-machine/UPI/net-banking/debit-card/credit-card etc.

Library: Partially digitalized RFID-enabled library houses 60300 books, and journals-periodicals etc.

Biometric attendance: Monitors working hours of staff through biometric attendance.

Internet facility: High-speed LAN/Wi-Fi internet facility in all departments.

Students Feedback: Online Feedback from students is collected and then analyzed thoroughly.

ICT-enabled classroom, Lab, Smart-Classroom, Conference-Hall, Language-Lab:

The college has few ICT-enabled classroom, smart-classrooms,

laboratories, digital conference-hall etc.

Website: The website is maintained regularly.

CCTV: The entire college premise is under CCTV surveillance.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/COLLEGE_DOWNLOADS/Perspective-Plan-2019-24_f5tPS5HArq.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative hierarchy is headed by Governing Body, followed by Principal, Vice-Principal, and then Heads of departments. The departmental hierarchy is led by Head, Associate Professors, and Assistant Professors. The library staff consists of librarian, assistant librarian, and assisting staff.

Service Rule: Service of permanent teachers, including their appointment and promotion, are regulated by the rules and procedures of UGC and Govt. of Assam, whereas services of the contractual staff are governed by the set of rules drafted by the college authority.

Recruitment Procedure: Fresh recruitments (both for permanent and contractual/temporary positions) are made in transparent manners by way of public advertisements in newspapers and through college website as per state govt. and UGC rules; and their promotions are made according to UGC/Government of Assam rules, through DPCs.

Various Cells: Internal Complaint Cell (ICC), Students' Grievance Redressal Cell, and Anti-Ragging Committee are set up to deal with pertinent grievances.

Inhouse Bodies: All in-house bodies constituted by the principal in consultation with IQAC and approved by GB, whereas monitoring of their functions is accomplished via periodic meetings organized by IQAC.

ERP: The institution has initiated the process of resource allocation and management through the implementation of Enterprise Resource Planning(ERP) mechanism lately.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_XXggiBHITJ.pdf
Link to Organogram of the institution webpage	https://pragjyotishcollege.ac.in/organo
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Pragjyotish College is committed for welfare of its teaching and non-teaching staff.

Daycare Center: It can be availed by all the staff members.

Medical Facility: This is for the benefit of all the students, staff, and visitors.

Canteen, Parking Space: Separate seating space for staff earmarked in college canteen, and a dedicated vehicle parking area.

Group Insurance and Provident Fund: These are available for all permanent staff, whereas a periodical pay revision is undertaken for the contractual teachers.

Financial support: Non-teaching staff and contractual teachers are provided financial assistance during urgent needs and medical treatments.

Leave facility: Leaves (such as study leave, duty leave, maternity leave, paternity leave, child care leave, etc.) to employees are sanctioned.

Safe drinking water facility: It is available for all, and pantry rooms in several departments are available.

E-communication: The official communications are published through e-mails and institutional e-mail IDs provided to all staff.

IT facility: All departments provided with computers, printers, and high-speed internet facilities.

Library facility: Availed by all staff, and a spacious air-conditioned Teachers' Common Room is provided.

Free training program: Provided to all interested employees in collaboration with the Computer Science Department.

Gymnasium: Available to all members at a subsidized rate.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_z1CcDYxWlY.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5.15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

33

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The Head of every academic department maintains records of the daily academic and co-curricular activities of respective departments in a log-book which is periodically monitored by the college authority.
- The departments, different cells, and committees are provided with an Activity Record Register where account of the various

activities/ events is recorded on a regular basis.

- A comprehensive feedback system is exercised for assessing the caliber and potentialities of the teaching and non-teaching staff; wherein feedback is collected annually from the students.
- The findings and the results of the feedback analyses are confidentially communicated to the teachers through the concerned HoDs for taking remedial measures to enhance their skills.
- Performance Appraisal formats for individual permanent faculty members prescribed by the govt. for promotional matters are certified by the principal, as and when required. These formats are required to be sent to the Office of the Director of Higher Education by the college, and duly evaluated for granting promotion to the concerned faculty member by the government.
- Another method of internal appraisal mechanism is the suggestion box which has been incorporated as a tool for collecting information and feedback from the faculty and students for improving overall campus functioning and infrastructure.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_ounMWuAlkA.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a robust mechanism for the audit of all institutional financial activities. It involves a two-tier audit system, viz.

1. Internal, and
2. External.

Internal Audit:

The internal audit is conducted on an annual basis by a Guwahati-based reputed Chartered Accountant firm appointed by the college authority. After the internal audit report is prepared, it is placed before the Governing Body (GB) meeting for scrutiny and subsequent necessary approval.

External Audit:

After acceptance of the internal audit report by the GB, the Government of Assam's Directorate of Audit (Local Fund) is invited to officially carry out the governmental audit. Notably, the institution has completed its financial audit up to the financial year 2021-22.

However, as per the rules, the financial transactions that come under the purview of Rashtriya Uchchatar Shiksha Abhiyan (RUSA) funding are audited separately. Utilization certificates prepared as per the guidelines of the respective funding agency are audited by CA and submitted to the corresponding agency.

To sum up, the institution maintains transparency in all its financial activities by uploading all the annual audit reports in the college portal for public view.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_AoCzLe9CFF.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds: To meet the requirements of funds in various aspects, the institution submits proposals to UGC, RUSA and state government. However, it also adopts few other methods to generate a portion of its funds.

- Funds from (a) Institute of Distance and Open Learning, Gauhati University (IDOL-GU), (b) Indira Gandhi National Open University (IGNOU), and (c) Krishna Kanta Handiqui State Open University (KKHSOU) for running their respective study centres.
- Revenue earnings from rental of an ATM, and a Respirable Dust Sampler.
- Surplus funds from different university examination center fees, and funds obtained as the examination fees of various govt. and non-govt. recruitment examinations.
- License fee from the college canteen.
- Funds generated through Gymnasium Hub.
- Interest accrued from deposits at banks.
- Miscellaneous grants from individuals/ bodies.

Utilization of resources:

- Classrooms rented to various govt./ public bodies for holding examinations on Sundays.
- Facilities in the Gymnasium (built out of RUSA grants) are utilized by students, staff, and users from the neighborhood with prior permission of the authority and fees.
- Two large ponds inside the campus serve as breeding houses for fish, turtles, and ducks.
- Internet facility is optimally utilized by the faculty members and students.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_K6eEH2WlKU.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has an efficient IQAC core committee and seven AQAR sub-committees that consist of experienced and enthusiastic staff. The IQAC is committed to working for quality assurance and the up-gradation of the college.

IQAC initiatives:

- Completion of 3rd cycle of NAAC A&A and submission of AQAR for the year 2020-2021 on 11/05/2022.
- Participation in National Institute Ranking Framework 2022.
- Preparation and publishing of Annual Academic Calendar.
- Publication of the updated versions of handbooks, viz. HANDBOOK ON PROFESSIONAL CONDUCT AND GUIDELINES, 2022 and HANDBOOK OF INSTITUTIONAL USAGE AND MAINTENANCE POLICY (LAID DOWN PROCEDURES), 2022.
- Publication of a vision document (meant for the policy makers), entitled DREAMING OF A PROSPEROUS AND VIBRANT ASSAM.
- Publication of DAILY LOG BOOK for the teachers for recording their individual academic and administrative responsibilities.
- Preparation, publication and maintenance of the updated version of LESSON PLAN CUM RECORD OF CLASSES.
- Publication of table calendars and executive diaries for the years 2022 and 2023.
- Publication of perspective plan 2019-2024

Besides this, the IQAC had also taken the initiative to obtain students' feedback in an online mode since 2020. Meanwhile, as many as 7 different activities were organized in collaborative mode with other academic departments during this session.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_v1NdGiDnNu.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Certain aspects of the teaching-learning process, structure & methodology of operation and learning practiced in the institution are reviewed at periodic intervals through IQAC. Some of the methodologies adopted by the IQAC are as follows.

- **Students' Feedback:** IQAC has framed an online questionnaire covering maximum aspects of the teaching-learning processes, in order to evaluate the teaching faculty of the institution by the learners.
- **Internal Academic Audit:** IQAC with the assistance of the college undertakes academic audit to find out the strengths and weaknesses of the departments.
- **Strategy development:** IQAC collects information of curricular activities of the departments with the help of a common questionnaire. It then devises future strategies for rectification and development.
- **Performance recognition:** It plans to institute various forms of recognition in the teaching-learning arena, viz. award of best teacher, best department, award for best practices, etc.
- **Attainment of POs-COs:** It plans systemize measuring attainment of PO/COs across all programs and courses available.

The college has PG courses in 7 departments: Assamese, Economics, Tourism Management, Geography, Geology, Zoology and Education. Moreover, it has applied for approval for starting PG courses in Botany, Chemistry, and History, as per the recommendations of the NAAC peer team.

File Description	Documents
Paste link for additional information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/6_tmHvLDPBYo.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://pragjyotishcollege.ac.in/igac/annual-report
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our College facilitates the following initiatives to promote Gender Equity:

- Co-education system of our college facilitates equal opportunity to both male and female students to promote gender equity.
- The gender equity awareness is provided through our curriculum like Bengali, History, Philosophy, Political Science, Sanskrit etc.

- Participation of both male and female students are encouraged in Pragjyotish College Students' Union, sports, cultural activities etc.
- For inculcating gender equity sensitization International Women's Day is celebrated by conducting skits or play, seminars, workshops with experts.
- Pragjyotish College Women's Study Centre has been involved in generating sensitivity amongst female staffs and students and also provides counselling on various gender related issues.
- Provisions are also made inside the campus to keep records of any kind of violation related to gender issue like the Internal Complaints Committee and Discipline Maintenance Committee.
- For maintaining safety and security of the students, CCTV cameras are installed
- Male and female Security Personnel and full-time female warden for girls' hostel are appointed
- In order to meet the standard of hygiene a spacious girls' common room is available
- An incineration machine, a sanitary napkin vending machine has been also installed
- The Day Care Centre is also available to facilitate the working mothers.

File Description	Documents
Annual gender sensitization action plan	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/ACTION%20PLAN_kFyVmmvm9d.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/7_AshJwa4Ad6.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There is a waste management mechanism for proper disposal of different kinds of wastes viz. solid, liquid, chemical and e-wastes. The institution has adopted the following means for the management of various wastes:

Solid Waste:

- Different coloured dustbins like yellow, blue and green are installed for degradable and non-degradable solid wastes.
- The garbage collected on daily basis is picked up by Guwahati Municipal Corporation (GMC) for proper disposal and recycling in a garbage carrying van.
- Glass bottles are reused in the laboratories.
- Sanitary napkins are disposed through incineration process.

Liquid Waste:

- Liquid waste from the points of generation like the canteen, laboratories and toilets etc. is let out into a proper drainage facility in order to avoid stagnation.

E-waste:

- E-wastes like non-working computers, monitors, printers, memory cards, mother boards, ink cartridges etc. are stored in a separate e-waste stock room or repaired for further use.

Chemical Waste:

- Indiscriminate use of chemicals is discouraged during practical classes.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	B. Any 3 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The following initiatives have been taken for providing an inclusive

environment:

- Students from the seven north-eastern states and from other parts of the country get admitted in the different programmes offered by the College.
- Students from different socio-economic background like SC/ST/OBC/MOBC are also admitted in the college.
- Students are allowed to pursue their courses in different vernacular and English medium
- The College has a unique distinction of having full-fledged National Cadet Corps Units viz. Army, Navy, Air and Girl's Wings. The NSS, RRC and YRC units of the College provide students a platform for involvement in socially relevant activities.
- Cadets from these units are selected for participation in national and state level Independence Day and Republic Day celebration.
- Cultural programs are organized to promote unity in diversity amongst the students.
- The presence of six language departments viz. Assamese, Bengali, Bodo, English, Hindi and Sanskrit encourages students of various linguistic communities to take admission in the college.
- Involvement of the students in various events of national and international significance held round the year tends to provide an inclusive environment.
- On various religious events of national significance, holidays are given to enable all to celebrate at personal level.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has adopted the following means for the sensitization of students and employees to constitutional obligations:

- Great emphasis is laid on the discipline and character building of the students by providing the opportunities to get

involved with organizations like NCC, NSS, RRC and YRC which gives the students a platform for involvement in socially relevant works.

- The International Human Rights Day is celebrated annually on 10th of December by the Political Science Department.
- The celebration of World Environment Day with the active involvement of the students and alumni in various pertinent activities like invited talks, tree plantation and cleaning programs, etc. have generated a responsible attitude towards the environment.
- The celebration of Independence Day and Republic Day in the college campus imbibes a sense of patriotism.
- A Voter Awareness Campaign has been organized in the college for creating voter awareness amongst the students.
- The celebration of National Science Day, with various co-related events has also helped in imbibing a scientific temperament amongst the students.
- "Anti-ragging Central Committee", "Anti-tobacco Squad" and various other such committees are also formed to aware about the duties and responsibilities of citizens towards formation of a healthy society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/7_AxRUNykl8V.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Pragjyotish College celebrates various national, international events every year with the active participation of teaching, non-teaching staffs and students of college with the motive to make the students realize the importance and value of these days.

- Independence Day on 15th of August.
- Republic Day on 26th of January.
- World Sanskrit day (Vishva-sanskrita-dinam) on 22nd of August (virtual mode)
- World Philosophy day on 18th of November.
- International Human Rights Day on 10th of December.
- International Mathematics day on 22nd of December.
- International Mother Language Day on 21st of February.
- Women's day on 8th of March.
- World Environment day was celebrated on 6th of June as 5th of June was Sunday.
- International Yoga day on 21st of June.
- UN day on 25th of October as 24th of October was Sunday.
- World River day on 26th of September.
- Birthday of Dr. Bhupen Hazarika on 8th of September
- NCC Day on 28th of November.
- World AIDS Day on 1st of December.
- World Tourism Day on 27th of September
- International Literacy Day on 8th of September
- National Science Day on 28th of February.

And many more...

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: Adoption of villages and schools

Objective of the Practice: Creating awareness in, and holistic development of villages and schools.

Context: Institutional social responsibility scheme.

The Practice

- Assistance in times of emergencies,
- Free health camp for villagers and their livestock etc.,
- Infrastructural development of school,
- Students' overall development through different programs.

Evidence of Success:

- Increased students' enrollments in adopted school.
- "Animal Welfare Camp" and "Flood-Relief Camp" facilitated 84 household and 130 families respectively.
- Improved infrastructure e.g. desk-bench, teaching aids etc.

Problems Encountered and Resources Required: Poor road condition, communication gap due to low literacy level and shortage of fund.

Title of the Practice: Digitalization of teaching-learning and

administrative activities

Objective of the Practice: To bring efficiency in teaching-learning and transparency and competency in administration.

The Context: Supplementing traditional teaching-learning through technology and implementing e-governance for hassle-free administration.

The Practice: ICT-classrooms, video-conferencing, high-speed internet, procurement of N-List, faculty biometric-attendance, e-payment system, e-admission, digital monitoring, online feedback etc.

Evidence of Success:

- Online remedial classes and assessment
- Webinars
- Study materials as e-resources
- Online Parent-teacher meet and alumni meet.

Problems Encountered and Resources Required:

Problem: Shortage of fund.

Requirement: ERP, System-Manager, and more IT-infrastructure.

File Description	Documents
Best practices in the Institutional website	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/7_UDnMKhQbrz.pdf
Any other relevant information	https://webbackend.pragjyotishcollege.ac.in/src/uploads/SSR_FILE/7_pLN0j3ZF8B.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

THE PHILOSOPHY OF "OF STUDENTS, BY STUDENTS AND FOR STUDENTS"

Students are at the core of everything of the college which facilitates their active involvement in various activities and ensures their representations in numerous bodies/committees.

FOR STUDENTS:

- Full-waiver on admission/tuition fees to majority.
- Mentorship.
- NCC (4 wings), NSS, Bharat Scouts & Guides.
- Different cells for intellectual development (Entrepreneurship Development Cell, Information and Career Guidance Cell, Innovation and Incubation Centre).
- Financial assistance by teachers for organisation/participation in various events.
- Student facilities (hostel, playground, gymnasium, boys' and girls' common rooms, Sick Room, First-Aid Centre).
- Hygienic campus with sanitary pad dispenser and purified drinking water everywhere.
- Canteen with dedicated space for students.
- Internet connectivity, ICT-enabled class-rooms, library with reading area for students.
- Continuous evaluation system for stress-free environment.
- Remedial classes, seminars, study tours, etc.
- Course-Plan communicated to students at the beginning for possible modification.
- Workshops/seminars.
- Best-Library-User award.
- Three annual awards for encouraging students towards research/socio-economic causes.

BY STUDENTS:

- Elect Students' Union.
- Participate in organising academic/cultural/sport events.
- Choose courses they want to study.
- Tutor one another in supervised environments.
- Participate in extension activities.
- Participate in improvement of infrastructure/processes through regular feedbacks.

OF STUDENTS:

- Students' union.
- Students' representation in a number of academic/welfare/co-curricular/extracurricular bodies/committees.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Initiation of ERP in various domains.
- Introductions of course file for courses of various programs.
- To hold a National Conference by January 2023.
- In-house bodies to be reconstituted.
- To participate in NIRF 2023.
- To introduce at least 25 Add-on courses by various departments for academic up liftment.
- To adopt five villages under Unnat Bharat Abhiyan.
- AQAR 2022-23 to be uploaded.
- To hold workshop on Research Methodology /Skill Development/IPR by all departments
- Students' representation in the remaining unrepresented bodies/committees.
- Lifetime user account for each and every student in the ERP portal with proper username and password.
- A computer centre with dedicated time slots for students.
- Provision of state-of-the-art high-speed internet connectivity for simultaneous use by a large number of students.
- Promotion of "Earn while Learn" program.
- More flexibility in choosing disciplines and courses.
- Incorporating more suggestions provided in the feedbacks.